AGENDA
Thursday, January 11, 2017
8:00 A.M.
Agricultural Center – Auditorium – 5630 South Broadway - Eureka

Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594

1. CALL TO ORDER – Dan Cohoon, Chairman
2. INTRODUCTIONS
3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))
4. PUBLIC COMMENT PERIOD
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor
6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of December, 2017* presented for approval
   6.2 January Financial Report presented for approval (Handout)
   6.3 Review, Discuss, and Adopt Volunteer Policy*
   6.4 Review, Discuss, and Adopt NRCS – HCRCD Operational Agreement (3rd Tier Agreement)*
   6.5 Review Conflict of Interest Policy*
   6.6 Distribute Form 700
7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
   7.1 Discuss Upper Phase 2A (2017) implementation activities
   7.2 Discuss progress of 2018 implementation planning and possible action to address landowner concerns and requests
   7.3 Discuss Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s Eel River Wildlife Management Area) berm, landowner requests, and management and monitoring activities
   7.4 Discuss Adaptive Management Program update
8. RCD PROJECT UPDATES and STAFF REPORTS* - Staff

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, February 8, 2017 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
AGENDA

Thursday, February 15, 2018
8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD

Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservatonist
   5.4 USFWS Partners & Coastal Programs Update – Greg Gray, USFWS Biologist
   5.5 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor

6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of January, 2018* presented for approval
   6.2 February Financial Report presented for approval (Handout)
   6.3 Distribute Form 700
   6.4 Possible action to extend Line of Credit to December 31, 2018
   6.5 Review and possible action to approve Annual Work Plan

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
   7.1 Discuss Upper Phase 2A (2017) performance and riparian replanting
   7.2 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and amending EIR Project Description
   7.3 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) for monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s
(CDFW) Eel River Wildlife Management Area) and updates on CDFW grazing requests for proposals.

7.4 Discuss Adaptive Management Program update.

8. **RCD PROJECT UPDATES and STAFF REPORTS**

9. **FUTURE AGENDA ITEMS**

10. **NEXT REGULAR MEETING:** Thursday, March 8, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*
AGENDA

Thursday, March 8, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

To request board packet information, please contact Jill Demers at 707-832-5594

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD

Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS

5.1 District Correspondence (Circulated at meeting)

5.2 Producer funding opportunities (Handouts circulated at meeting)

5.2.1 California Dept. of Food and Ag Healthy Soils Incentives Program – open grant period for producers to implement conservation management practices that sequester carbon and improve soil health.

5.2.2 California Dept. of Food and Ag Alternative Manure Management Program – open grant period to apply for financial assistance for the implementation of non-digester manure management practices that will result in reduced greenhouse gas emissions.

5.3 California Department of Fish and Wildlife - Request for Proposals for Excess Vegetation Control (Grazing) at Wildlife Management Areas (WMA) the Ocean Ranch Unit and Salt River Unit (Riverside Ranch) of the Eel River Wildlife Area (Circulated at meeting)*

5.4 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRC District such as other meetings attended and other relevant announcements.

5.5 NRCS Update – Jon Shultz, NRCS District Conservationist

5.6 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor

6. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

6.1 Discuss Upper Phase 2A (2017) Notice of Completion Memo and progress of riparian replanting

6.2 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and requested modifications to project

6.3 Review and potential approval of Resolution 18-01 to approve addendum to Salt River Ecosystem Restoration Project Environmental Impact Report Project Description

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.
6.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) for monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area) and updates on CDFW requests for proposals.

6.5 Discuss Adaptive Management Program update.

7. RCD PROJECT UPDATES and STAFF REPORTS*

8. BOARD ACTION ITEMS
   8.1 Minutes for meeting of February, 2018* presented for approval
   8.2 March Financial Report presented for approval (*Handout*)
   8.3 Distribute Form 700

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, April 12, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:04 am.

2. **Attendance**
   - Directors Present: D. Cohoon, G. Markegard, G. Belli, P. Bussman
   - Directors Excused: H. Klopper, M. Moore, J. Renner
   - HCRCD Staff: J. Demers—Executive Director, C. Ihle—Program Manager, D. Hansen—Project Coordinator, L. Barnwell—Office Manager, F. Tjarnstrom—Project Coordinator, S. Daugherty—Project Coordinator
   - Staff Excused: S. Rowe—Project Coordinator
   - Guests: Rex Bohn—Humboldt County District Supervisor, Jon Shultz—NRCS District Conservationist, Jeff Stackhouse—UCCE Livestock Advisor, Kathy Phillis

3. **Changes or Additions to agenda**
   - Move Item 6 ahead of Item 7.

4. **Public Comment**
   - Comments to be presented during corresponding agenda item.

5. **Informational Items**
   - 5.1 District Correspondence was discussed and circulated for review during the meeting.
   - 5.2 No Director’s reports received.
   - 5.3 NRCS Update: Jon Shultz, NRCS District Conservationist provided an update on potential effects caused by a Federal government shutdown, notably impacts to scheduling and imposed travel limitations. NRCS currently working through a continuing resolution with solid funding through March, future funding not yet determined. FY 2019 USDA cuts predicted in natural resource areas. NRCS and HCRCD continuing to work on National Association of Conservation District (NACD) agreement for funding of a resource engineer.
   - 5.4 USFWS Partners and Coastal Programs Update: No Report
   - 5.5 University of California Cooperative Extension Update: Jeff Stackhouse, Livestock Advisor provided update on prescribed fire and establishment of a burn association, continuing regulations working through the legislation process for oak woodlands and prescribed fire management programs, and Federal budgets may impact UCCE programs. UCCE staff is working on current grants and publishing documents on completed research projects.

6. **Board Action Items**
   - 6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of January 11, 2018. Second by Director Bussman. Ayes-Directors Cohoon, Belli. Noes-None
   - 6.2 Motion by Director Bussman to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Markgard. Ayes-Directors Cohoon, Belli. Noes-None
   - 6.3 Annual Form 700 distributed to Directors.
6.4 Motion by Director Markegard to approve extension of the Bertha Russ Lytel Foundation Line of Credit. Second by Director Bussman. Ayes-Directors Belli, Cohoon. Noes-None

6.5 Annual Work Plan review and approval moved to a future meeting.

7. **Salt River Ecosystem Restoration Project-Action**

7.1 *Upper Phase 2A(2017)-Construction for 2017 has been completed. SWPP monitoring underway. Heavy rains closed Port Kenyon Road near the Waste Water Treatment Plant due to flooding and ponding in the roadway. A culvert was installed during the 2017 construction season intended to drain the area but the culvert was set higher than the plans indicated. The culvert was reset in February 2018 by Figas Construction and assistance provided by the County of Humboldt.*

7.2 *2018 Implementation Planning- Discussions are continuing to be held with landowners, design team and agencies regarding 2018 design and implementation activities. Unresolved design items on the Albin floodplain are continuing to be addressed. The HCRCD moved forward with Coastal Development Permit amendment requests and received positive feedback with requests for additional information. Scalvini Ranch Partnership a met with HCRCD Executive Director, HCRCD Board Director Belli, and GHD engineering team to review 2018 footprint and design in an attempt to identify and address the landowners concerns. Following the meeting, the Scalvini’s provided the Board of Directors a list of stipulation related to construction design and implementation of the 2018 Salt River Project, including relocating channel to neighbors property, placing fill in a wetland, and compensation. The Board of Directors discussed the items outlined in the response letter and directed Staff to schedule a Salt River Executive Committee meeting to explore options for addressing outstanding issues.*

7.3 *Riverside Ranch-Kamman Hydrology, GHD and HCRCD Staff have been implementing the monitoring plan for the study of the flooding and drainage around Riverside Ranch. Data from transducers has been downloaded, analysis to be completed and report complied. Public comment received as to the availability of the data. Presentation will be scheduled with completion of data analysis, data will guide next steps in addressing concerns.*

7.4 *Monitoring and Adaptive Management Activities- Annual reports in process. No additional update.*

8. **RCD Project Updates and Staff Report**- handout was provided for review. Additional discussion held on fee for service through technical assistance to landowners with application and permitting processes as related to funding opportunities, job opportunity announcement was posted for engineering supported through National Association of Conservation Districts grant, and two C DFA Alternative Manure Management Grant applications (submitted by producers with assistance from staff) submitted received funding.

9. **Future Agenda Items requested by Directors:**
   - Establish members for the Salt River Adaptive Management Committee
   - Funding and/or Line of Credit opportunities for the HCRCD
   - Review Annual Work Plan

10. **Next regular monthly meeting** scheduled for **Thursday, March 8, 2018** 8am at the Humboldt Agricultural Center.

11. **Business Meeting adjourned** by Chairman Cohoon at 10:16am.
AGENDA

Thursday, April 12, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda.
   Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor
   5.5 USFWS Partners & Coastal Programs Update – Liisa Schmoele, USFWS Coastal & Partners Program

6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of March, 2018* presented for approval
   6.2 April Financial Report presented for approval (Handout)
   6.3 Bidding Policy* – review and possible action to update

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
   7.1 Discuss Upper Phase 2A progress of riparian and wetland plug replanting
7.2 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and requested modifications to project, project funding proposals, and bid schedule.

7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).

7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, May 10, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:06 am.

2. **Attendance**
   - Directors Present: D. Cohoon, G. Markegard, M. Moore, P. Bussman, J. Renner
   - Directors Excused: H. Klopper, G. Belli
   - HCRCD Staff: J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator, S. Daugherty-Project Coordinator
   - Staff Excused: S. Rowe-Project Coordinator
   - Guests: Jon Shultz-NRCS District Conservationist, Jeremy Svehla-GHD, Kathy Phillis, Jim Regli

3. **Changes or Additions to agenda**
   No Changes

4. **Public Comment**
   Landowner Jim Regli thanked the HCRCD Board of Directors for the continued support of the Salt River Ecosystem Restoration Project despite challenges along the way. Mr Regli expressed concern for the upstream landowners and the tremendous losses that would affect them should the project experience delays. As Vice President of the Watershed Council, he offered to work with the Board to continue outreach efforts.

5. **Informational Items**
   5.1 District Correspondence was discussed and circulated for review during the meeting.
   5.2 Upcoming funding opportunities were outlined and the role of the HCRCD to assist producers with applications for the Alternative Manure Management Program and California Healthy Soils Program.
   5.3 California Department of Fish and Wildlife released requests for proposals for excessive vegetation control on Humboldt County Wildlife Management Areas, including Ocean Ranch and the Salt River Unit of the Eel River Wildlife Area.
   5.4 Director Bussman provided a brief update on Sea Level Rise as discussed at a Farm Bureau hosted meeting. Director Moore provided an overview of topics discussed by the HCRCD Salt River Committee in response to the Scalvini Landowner letter received in February.
   5.5 NRCS Update: Jon Shultz, NRCS District Conservationist provided an update on current contracts, EQIP funding signup and ranking period. NRCS is working with the Yurok Tribe on a cultural land management plan. Current staffing is reduced with an employee out due to an injury. NRCS and HCRCD continuing to work on NACD agreement for funding of a resource engineer.
   5.6 USFWS Partners and Coastal Programs Update- No Report
   5.7 University of California Cooperative Extension Update- No Report

6. **Salt River Ecosystem Restoration Project-Action**
   6.1 **Upper Phase 2A(2017)**-Construction for 2017 has been completed. The Notice of Completion has been filed with the County Clerk. Final construction contract total for Phase Upper 2A was $3,258,587.22. Riparian re-vegetation is ongoing, staff is working
with landowners on management practices to address invasive species, and small maintenance areas in the channel are being corrected as needed.

6.2 **2018 Implementation Planning** - Discussions are continuing to be held with landowners, design team and agencies regarding 2018 design and implementation activities. Unresolved activities on the Albin floodplain are continuing to be addressed. The HCRCD staff is has identified the Alternative Manure Management Program possible funding opportunities for the landowner to address his concerns about property access and will assist Mr. Albin apply to the program. Conversations are continuing to best identify solutions to ensure a successful project.

   HCRCD Executive Director and Salt River Committee updated Board on HCRCD's counter-offer to Scalvini Family's letter dated February 11, 2018 and circulated at HCRCD February 2018 Board Meeting outlining their stipulations for participating in the Salt River Ecosystem Restoration Project, and Scalvini Family's March response to HCRCD that their stipulations stand. The HCRCD works in cooperation with landowners, and at this time the Scalvini's and HCRCD are at an impasse. Board did not authorize any additional counter-offers and directed staff to work with willing landowners, Scalvini's lessee, and the Salt River Watershed Council to identify solutions and avenues forward.

   Project Engineer Jeremy Svehla discussed possible 2018 Salt River Ecosystem Restoration Project footprint and timing for bid release given the current impasse with the Scalvini Family. Given landowner permissions, it is likely that the project will extend to Fulmor Bridge in 2018 (on Mr. Albin's property). This is a small footprint and project (likely less than $500,000) and smaller than the target footprint of extending the project to Highway 211. In terms of flood relief, the truncated project will result in continued flooding of 20+ acres of Scalvini property and continued flooding and ponding near HWY 211 compared to a project terminating at HWY 211. However, Fulmor Bridge isn't an ideal location for placement of the rocked grade control structure that controls grade and directs water from the un-restored floodplain into restored Salt River. Board directed staff to work with Scalvini lessee Daniel DelBiaggio to attempt to secure permission to pass through a Scalvini parcel east of Fulmor Bridge (APN 100-191-15) in order to place grade control in a more ideal location. This is a small parcel and not used by the family or leased by DelBiaggio, but is critical for the path of Salt River and sits between two of Albin's parcels. Board directed staff and engineers to work on designs until early May, then prepare the bid package based on current landowner approvals in hopes of issuing a Salt River bid package in late May/early June of this year for a 2018 construction season.

6.3 **Resolution 18-01** - review and approval of resolution 18-01 Addendum to Salt River Ecosystem Restoration Project Environmental Impact Report Project Description. Discussion held in regards to any changes in findings as well as process of review. Executive Director to file Notice of Determination upon Board approval of Addendum to start the 35 day comment period.

   Motion by Director Markegard to accept and approve Resolution 18-01 addendum to the Salt River Ecosystem Restoration Project Environmental Impact Report Project Description. Second by Director Moore. Ayes- Ayes-Directors Bussman, Renner. Noes-No

6.4 **Monitoring and Adaptive Management Activities** - Kamman Hydrology, GHD and HCRCD Staff have been implementing the monitoring plan for the study of the flooding and drainage around Riverside Ranch. Data from transducers has been downloaded,
analysis to be completed and report complied. Seeking funding for additional monitoring sites.

6.5 **Adaptive Management Program** - No update.

7. **RCD Project Updates and Staff Report** - handout was provided for review. Additional discussion held on fee for service through technical assistance to landowners with application and permitting processes as related to funding opportunities, engineering position opportunity announcement through National Association of Conservation Districts updated to a request for proposals, and staff preparing various grant funding proposals as they are announced.

8. **Board Action Items**
   8.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of February 15, 2018. Second by Director Renner. Ayes-Directors Bussman, Moore. Noes-None
   8.2 Motion by Director Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Moore. Ayes-Directors Bussman, Renner. Noes-None
   8.3 Annual Form 700 distributed to Directors.

9. **Future Agenda Items requested by Directors:**
   10. **Next regular monthly meeting** scheduled for Thursday, April 12, 2018 8am at the Humboldt Agricultural Center.
   11. **Business Meeting adjourned** by Chairman Cohoon at 10:30am.
AGENDA

Thursday, May 10, 2018
8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman
2. INTRODUCTIONS
3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))
4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda.
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   when they are discussed. (Gov. Code 54954.3(a))
5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their
       activities related to the HCRCD such as other meetings attended and other relevant
       announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock
       Advisor
   5.5 USFWS Partners & Coastal Programs Update – Liisa Schmoele, USFWS Coastal & Partners
       Program
6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of April, 2018* presented for approval
   6.2 Resolution 18-02 to submit proposal to provide NRCS easement programs restoration assistance
   6.3 Resolution 18-03 to submit proposal to WCB Climate Adaptation and Resilience Program for
       carbon farm planning
7. DISTRICT FINANCIAL REPORTS - ACTION
7.1 Discuss and possible action to transition to new District financial accounting program starting Fiscal Year 18/19
7.2 Discuss District financial project fund tracking, future financial reports, cash flow, and potential credit card application
7.3 May Financial Report presented for approval (Handout)

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
8.1 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and requested modifications to project, project funding proposals, and bid schedule
8.2 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).
8.3 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, June 14, 2018 at 8 a.m.
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:05 am.

2. **Attendance**
   - Directors Present: D. Cohoon, G. Markegard, M. Moore, P. Bussman, H. Klopper, G. Belli
   - Directors Excused - J. Renner
   - HCRCD Staff - J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, S. Daugherty-Project Coordinator
   - Staff Excused - S. Rowe-Project Coordinator, F. Tjarnstrom-Project Coordinator
   - Guests - Carol Lee-Salt River Watershed Council Chair, Kathy Phillis

3. **Changes or Additions to agenda**
   - Remove items 5.4 and 5.5, no reports to be provided by agency staff.

4. **Public Comment**
   - No Comments

5. **Informational Items**
   - 5.1 District Correspondence was discussed and circulated for review during the meeting.
   - 5.2 Director Bussman and Executive Director Jill Demers updated Board on Farm Bureau Sea Level Rise meeting with County Planner Michael Richardson, who discussed on the Humboldt Bay Area Plan update and possibility of pre-permitting levee repair/maintenance on agricultural lands through this plan.
   - 5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update on current funding period and applications funded under various programs. NRCS is working with CalFIRE and UCCE on special prescriptions and exemptions for Oak Woodlands management. NRCS and HCRCD are working to hire a contract engineer through HCRCD to assist NRCS with the implementation of EQIP projects. HCRCD flew a RFP and received two proposal. NRCS and HCRCD met to rank proposals and selected GHD as contract engineer.
   - 5.4 USFWS Partners and Coastal Programs Update-No Report
   - 5.5 University of California Cooperative Extension Update- No Report

6. **Board Action Items**
   - 6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of March 8, 2018. Second by Director Belli. Ayes-Directors Bussman, Moore, Klopper. Noes-None
   - 6.2 Motion by Director Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Klopper. Ayes-Directors Bussman, Moore, Belli. Noes-None
     Additional discussion held regarding status of grants and contracts as related to payment delays through the State Controllers office, cash flow needs and opportunities for unrestricted revenues.
   - 6.3 HCRCD Bidding Policy was reviewed and discussed. Motion by Director Markegard to amend the current policy to increase item #1 to **Less Than $120,000**, item #2 to **More**
Than $120,000, and remove of language in citing specific public contract code sections. Second by Director Moore. Ayes-Directors Bussman, Belli, Klopper. Noes-None

7. Salt River Ecosystem Restoration Project-Action
   7.1 Upper Phase 2A (2017)-Construction for 2017 has been completed. The Notice of Completion has been filed with the County Clerk. Contract retention invoices requests are being prepared for reimbursement by the State agencies holding funds. Riparian re-vegetation is ongoing, staff is working with landowners on management practices to address invasive species, and small maintenance areas in the channel are being corrected as needed. Staff has been providing field review tours for partner agencies.
   7.2 2018 Implementation Planning- The HCRCD Board establish 2018 project footprint at September 2017 Board meeting to extend from current rock grade near Salt River station 238+00 to HY 211. Due to impasse with Scalvini Family, 2018 Salt River Ecosystem Restoration Project footprint will likely extend to Fulmor Bridge in 2018 (on Mr. Albin’s property). Engineers are working on finalizing designs. Nearly all work is completed other than designing rock control grade structure and permit amendments for Mr. Albin’s crossings. HCRCD is expecting to issue a Salt River bid package in late May/early June of this year for a 2018 construction season. Coordination with Mr. Albin and NRCS, who owns a Floodplain Easement, is ongoing to prepare for 2018 implementation. Discussions have neem held with Scalvini Family lessee Daniel DeBiaggio to discuss unresolved items relating to project implementation and to complete a sediment reuse plan for potential, future sediment reuse.
   7.3 Riverside Ranch Monitoring and Management-HCRCD staff continues regular site visits to Riverside Ranch to ensure functioning pressure transducers. HCRCD has received feedback from USFWS Hydrologist and Engineer Conor Shea on Monitoring Plan and was invited to apply to a FWS Coastal Program grant to support 3 additional pressure transducers and another year of monitoring. Discussion was held regarding the design plans to determine the height of the berm as built. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project.

CDFW released RFP for grazing on Riverside Ranch, Ocean Ranch/Table Bluff. RFP closed April 6. HCRCD provided 3 letters of support for producers.

7.4 Adaptive Management Program AMP Annual report is being finalized. Initial findings appear to show that the Project is on the trajectory to not meet HMMP requirements for invasive species, but is achieving all other HMMP success criteria. There is also a sizable bank slump on Francis Creek, and neighbors to Riverside Ranch have reported increased flooding and reduced drainage. Staff is recommending that the Project Management Team convenes via conference call/webinar and stakeholders are engaged regarding potential management.

8. HCRCD Project Updates and Staff Report- Discussion held on the Alternative Manure Management Program to assist dairy producers and Health Soil Incentives Program to assist producers. Update provided on White Slough Restoration activities to occur in 2018. HCRCD staff continues to prepare various grant funding proposals as requests for proposals released.

9. Future Agenda Items requested by Directors:
10. Next regular monthly meeting scheduled for Thursday, May 10, 2018 8am at the Humboldt Agricultural Center.
11. Business Meeting adjourned by Chairman Cohoon at 10:13am.
AGENDA
Thursday, June 14, 2018
8:00 A.M.
Agricultural Center – Auditorium – 5630 South Broadway - Eureka

Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594

1. CALL TO ORDER – Dan Cohoon, Chairman
2. INTRODUCTIONS
3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))
4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor
   5.5 USFWS Partners & Coastal Programs Update – Liisa Schmoele, USFWS Coastal & Partners Program
6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of May, 2018* presented for approval
   6.2 June Financial Report presented for approval (Handout)
   6.3 Resolution 18-04 to submit proposal to California Department of Fish and Wildlife Prop 1 Resiliency, Recovery, and Response solicitation for the Salt River Ecosystem Restoration Project*
   6.4 Review Fee-for-Service Policy* and Reserve Fund Policy* and possible action to modify policies
   6.5 Possible action to approve fee-for-service rates and services for FY 18/19 (Handout)
6.6 Discuss CAL-Card State of California VISA purchasing card and possible action to approve application

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
   7.1 Discuss progress of 2018 implementation planning and possible action regarding landowner agreements and contracts and modifications to project
   7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling
   7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).
   7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, July 12, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

    Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:02 am.

2. **Attendance**
   - Directors Present: D. Cohoon, G. Markegard, M. Moore, J. Renner, H. Klopper, G. Belli
   - Directors Excused: P. Bussman
   - HCRCD Staff: J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, S. Daugherty-Project Coordinator
   - Staff Excused: F. Tjarnstrom-Project Coordinator
   - Guests: Rex Bohn-Humboldt County District Supervisor, Jon Shultz- NRCS District Conservationist, Jeff Stackhouse-UCCE Livestock Advisor, Liisa Schmoele-USFWS, Kathy Phillis

3. **Changes or Additions to agenda**
   No Changes

4. **Public Comment**
   No Public Comment

5. **Informational Items**
   5.1 District Correspondence was discussed and circulated for review during the meeting.
   5.2 Director Markegard provided update that the North Coast RC & D Meeting did not have a quorum and will tentatively rescheduled to a later date in May.
   5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update on current funding period and applications funded under various programs. NRCS will be adding a pathway rangeland student in the next few weeks. New online E-Veg tool has been update for the North Coast region. NRCS attendance at the Forest Land Owners meeting was well received with engaged landowners seeking resources for issues surrounding fires and infestation by insects. Provided update that NRCS’ state-wide agreement with the State Historic Preservation Office (SHPO) expired, requiring NRCS consultation with SHPO for individual EQIP projects and other implementation programs, with potential to delay implementation of all EQIP contracts during upcoming construction season.
   5.4 University of California Cooperative Extension Update- Jeff Stackhouse, UCCE Livestock Advisor provide update on current programs and projects. 4-H is moving forward with position hiring, new child and adult nutrition classes beginning, and upcoming 4-H camp to be held. Prescribed fire on private lands has continued growing interest, Humboldt County has formed a local burn association and California Deer Association has assisted with funding for materials and equipment. Natural resource issues related to sudden oak death and fir encroachment in to oak woodlands continues to be researched. UCCE working with CDFA in areas related to green house gases and dairy emissions.
   5.5 USFWS Partners and Coastal Programs Update-Liisa Schmoele, USFW updated on work in oak woodlands, salmonid needs, current projects out for bid, and release of the annual budget for the North Coast Region.

6. **Board Action Items**
6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of April 12, 2018. Second by Director Belli. Ayes-Directors Renner, Moore, Klopper. Noes-None

Director Renner Excused

6.2 Motion by Director Markegard to approve Resolution 18-02 endorsing the application to USDA - Natural Resources Conservation Service (NRCS) to assist with NRCS easement restoration by providing technical assistance to design and implement easement restoration plans, and conditionally accepting grant if offered. Second by Director Klopper. Ayes-Directors Moore, Belli. Noes-None

6.3 Motion by Director Markgard to approve Resolution 18-03 endorsing the application to the Wildlife Conservation Board Climate Adaptation and Resilience Program for carbon farm planning, and conditionally accepting grant if offered. Second by Director Klopper. Ayes-Directors Belli, Klopper. Noes-None


7.1 Board of Directors discussed transition to new District financial accounting software for the Fiscal Year 18/19. Motion by Director Moore to move District financial accounting software from CS to Quickbooks. Second by Director Markegard. Ayes-Director Belli, Klopper. Noes-None

7.2 Discussion held regarding needs for base funding, cash flow, and District credit card to cover operating expenses. Staff directed to research credit card options and policies and bring back to Board for review.

7.3 Motion by Moore to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Markgard. Ayes-Directors Klopper, Belli. Noes-None

8. Salt River Ecosystem Restoration Project-Action

8.1 2018 Implementation Planning-The RCD Board establish 2018 project footprint at September Board meeting to extend from current rock grade near Salt River station 238+00 to HY 211. Engineers are working on finalizing designs. Nearly all work is completed other than designing rock control grade structure. HCRCD is expecting to issue a Salt River bid package in late May/early June of this year for a 2018 construction season. HCRCD and GHD continue to coordinate with Mr. Vroman to ensure project is located north of his property boundary. Mr. Vroman has requested additional information regarding the new centerline Salt River. Designs and permit amendments continue for the Albin agricultural bridge. Staff has reached out to landowner Tunzini, no contact with the Scalvini Family since last communication that their stipulations stand regarding implementation on their property.

Director Klopper Excused

8.2 Riverside Ranch Monitoring and Management-HCRCD staff continues regular site visits to Riverside Ranch to ensure functioning pressure transducers. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project. CDFW released RFP for grazing on Riverside Ranch, Ocean Ranch/Table Bluff. Bid award on Salt River Unit has not been finalized.

8.3 Adaptive Management Program AMP Annual report is nearly complete and under internal review. Initial findings appear to show concerns regarding invasive species, staff...
will follow up with agencies regarding potential remedies. All other HMMP success criteria have been met. Staff continuing to move forward with scheduling of Project Management Team meeting to discuss management into the future.

9. **HCRCD Project Updates and Staff Report**- Complete written report provided in Directors Board Packet. Update provided on White Slough Restoration construction activities scheduled to occur in 2018. HCRCD staff continues to prepare various grant funding proposals as requests for proposals released. HCRCD is hosting Spring North Coast CARCD meeting May 24.

10. **Future Agenda Items requested by Directors**

11. **Next regular monthly meeting** scheduled for **Thursday, June 14, 2018** 8am at the Humboldt Agricultural Center.

12. **Business Meeting adjourned** by Chairman Cohoon at 10:02am.
AGENDA

Thursday, July 12, 2018

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

To request board packet information, please contact Jill Demers at 707-832-5594

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor
   5.5 USFWS Partners & Coastal Programs Update – Liisa Schmoele, USFWS Coastal & Partners Program

6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of June 14, 2018* presented for approval
   6.2 Minutes for Special Meeting of July 3, 2018* presented for approval
   6.3 July Financial Report presented for approval (Handout)
   6.4 Possible action to authorize Board Chairman and Executive Director to execute and deliver to U.S. National Bank Association (US Bank) the applicable contract(s), addenda, amendments and/or any other documents required for the purpose of establishing card program(s), extending credit, and providing services (CAL-Card State of California VISA purchasing card).
7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

7.1 Discussion and possible action regarding of 2018 implementation schedule, available funding, and landowner approvals.

7.2 Resolution 18-06 Award Bid for Salt River Ecosystem Restoration Project – 2018 Construction

Background – HCRCD publicly invited bids for this year’s construction of the Salt River Project beginning June 20th. The announcement was posted on the HCRCD website, sent to Humboldt County Builder’s Exchanges, and emailed to interested contractors. A Legal Notice was published in the Times Standard on June 22 and June 29. The mandatory bid walk was held on July 2nd with 13 potential bidders in attendance. Bids were due and publicly opened at the offices of GHD, Inc. on July 9th at 4pm.

The Board will receive a report from staff on available funding and consider awarding to the apparent lowest responsive, responsible bidder. Should the Board take action to award the contract; the Board will review, approve and adopt Resolution 18-06 which will authorize the Board Chairman or his designee to execute contract documents with the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contract and bonding requirements have been satisfied.

7.3 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation phasing.

7.4 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).

7.5 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, August 9, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:06 am.

2. **Attendance**
   - Directors Present: D. Cohoon, G. Markegard, M. Moore, J. Renner, H. Klopper, G. Belli
   - Directors Excused: P. Bussman
   - HCRCD Staff: J. Demers - Executive Director, C. Ihle - Program Manager, D. Hansen - Project Coordinator, L. Barnwell - Office Manager, F. Tjarnstrom - Project Coordinator
   - Staff Excused: S. Daugherty - Project Coordinator
   - Guests: Jon Shultz - NRCS District Conservationist, Jeff Stackhouse - UCCE Livestock Advisor

3. **Changes or Additions to agenda**
   - No Changes

4. **Public Comment**
   - No Public Comment

5. **Informational Items**
   - 5.1 District Correspondence was discussed and circulated for review during the meeting, including a copy of Williams Creek Alternative Analysis Project Community Meeting invitation card.
   - 5.2 Director Markegard was unable to attend North Coast RC & D Meeting due to a scheduling conflict.
   - 5.3 NRCS Update: Jon Shultz, NRCS District Conservationist provided an update on current EQUP funding process, NWQI funding and USDA review of unspent funds as related to cancelled contracts from prior years. Shultz also provided update on increasing Eureka NRCS office staff, with the most recent additions of a Pathway Rangeland student, Rangeland Specialist, and Point Blue Biologist.
   - 5.4 University of California Cooperative Extension Update: Jeff Stackhouse, UCCE Livestock Advisor provide update on 4-H, Nutrition and Mater Food preserver programs, Oak woodlands research projects, growing interest and regulations changes related to prescribed fire, and up-coming SB88 workshop for surface water measuring certification.
   - 5.5 USFWS Partners and Coastal Programs Update: Liisa Schmoele, USFW unable to attend.

6. **Board Action Items**
   - 6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District minutes of May 10, 2018. Second by Director Belli. Ayes-Directors Renner, Moore, Klopper. Noes-None
   - 6.2 Motion by Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Moore. Ayes-Directors Klopper, Belli, Renner. Noes-None
   - 6.3 Motion by Director Markegard to approve Resolution 18-04 to submit proposal to California Department of Fish and Wildlife Prop 1 Resiliency, Recovery and Response
solicitation for the Salt River Ecosystem Restoration Project. Second by Director Moore. Ayes-Directors Klopper, Belli, Renner. Noes-None

6.4 Review and discussion of HCRCD Fee-for-Service Policy and Reserve Fund Policy. Motion by Director Klopper to approve an increase of Reserve Fund Policy for personnel and operating expenses from two months to six months. Second by Director Markegard. Ayes-Directors Belli, Moore, Renner. Noes-None

6.5 Review and discussion of HCRCD Fee-for-Service rates and provided services. Motion by Director Markegard to approve Fee-for-Service hourly rate increase to Reserve Fund Policy of 6 months personnel and operating expenditures. Second by Director Moore. Ayes-Directors Belli, Klopper, Renner. Noes-None

6.6 Discussion of purchasing card options available to the District for short term up-front payments of goods and services. Motion by Director Moore to approve HCRCD Executive Director to prepare an application to CAL-Card State of California VISA purchasing program. Second by Director Markegard. Ayes-Directors Belli, Renner, Klopper. Noes-None

7. **Salt River Ecosystem Restoration Project-Action**

7.1 **2018 Implementation Planning**-Final designs for the 2018 footprint are currently in review by the County of Humboldt. The HCRCD anticipates a June 29 bid package release date to include up to Fulmor Bridge. Final specification are expected by the end of the week. The HCRCD continues to work with State Lands and Mr. Albin regarding a lease agreement related to Mr. Albin’s agricultural bridge. Staff and design team continue to work with Mr. Vroman regarding channel alignment. The Watershed Council expressed concern regarding sediment use and the lack of cooperation of landowners who may received sediment. The HCRCD Directors expressed willingness to discuss further with Watershed Council. Staff will move forward working with landowners in good faith and for the success of the project.

7.2 **2019 Implementation Planning**- Staff and consultants continue to work with landowners and funders on design plans for the remaining Salt River footprint and connection to Williams Creek.

7.3 **Riverside Ranch Monitoring and Management**- HCRCD staff continues regular site visits to Riverside Ranch. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project. CDFW re-released RFP for grazing closed June 8th

7.4 **Adaptive Management Program** AMP Annual report is nearly complete and under internal review. Staff continuing to move forward with scheduling of Project Management Team meeting to discuss management into the future. The Watershed Council is continuing its efforts to develop and establish a mechanism for sustainable funding for maintenance needs of the Salt River.

8. **HCRCD Project Updates and Staff Report**- Complete written report provided in Directors Board Packet. Update provided on current White Slough Wetland Enhancement Project bidding and construction implementation for 2018 activities. Staff reviewing guidelines under CalRecycle program for cleanup of illegal dumpsites on private lands.

9. **Future Agenda Items requested by Directors**

10. **Next regular monthly meeting** scheduled for **Thursday, July 12, 2018** 8am at the Humboldt Agricultural Center.

11. **Business Meeting adjourned** by Chairman Cohoon at 10:00am.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 6:04 pm.

2. **Attendance Role Call**
   - Directors Present -
   - Directors attending via teleconference - Cohoon, Markegard, Belli, Bussman, Klopper
   - Directors Excused - Moore, Renner
   - HCRCD Staff present - J. Demers, Executive Director

3. **Changes or Additions to agenda**
   No Changes

4. **Public Comment**
   No Public Comment

5. **White Slough Wetland Enhancement Project - ACTION**
   Executive Director Demers described the proposed project to transport soil between the Salmon Creek and White Slough Units of the Humboldt Bay National Wildlife Refuge. One bid for White Slough Wetland Enhancement Project - Soil Transport Services 2018 was received by bid opening at 3pm Monday, July 2nd. Executive Director Demers and contractors have reviewed the bid documents and are recommending Frank Zabel Trucking, Inc. as the lowest responsible, responsive bidder. Motion by Director Markegard to approve Resolution 18-05 to award contract for the White Slough Wetland Enhancement – 2018 Soil Transport Services to Frank Zabel Trucking, Inc. Second by Director Belli. Ayes-Directors Bussman, Klopper. Noes-None

6. **Next regular monthly meeting** scheduled for **Thursday, July 14, 2018** 8am at the Humboldt Agricultural Center.

7. **Business Meeting adjourned** by Chairman Cohoon at 6:10pm.
SPECIAL MEETING

AGENDA

Tuesday, July 3, 2018
6:00pm
Agricultural Center – Auditorium
5630 South Broadway - Eureka

Teleconference Number: 707-890-6214 (No PIN required)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS (roll call)

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B)

4. PUBLIC COMMENT PERIOD
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. WHITE SLOUGH WETLAND ENHANCEMENT PROJECT - ACTION
Resolution 18-05 to award contract for the White Slough Wetland Enhancement – 2018 Soil Transport Services to Frank Zabel Trucking, Inc.

6. NEXT REGULAR MEETING: Thursday, July 12, 2017 at 8 a.m.
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

7. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 442-6058 x 5. Notification at least 24 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, August 9, 2018
8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS

5.1 District Correspondence (Circulated at meeting)

5.2 HCRC District Director Updates and Announcements – Directors may provide updates on their activities related to the HCRC such as other meetings attended and other relevant announcements.

5.3 NRCS Update – Jon Shultz, NRCS District Conservationist

5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor

5.5 USFWS Partners & Coastal Programs Update – Liisa Schmoele, USFWS Coastal & Partners Program

6. BOARD ACTION ITEMS

6.1 Minutes for meeting of July 12, 2018* presented for approval

6.2 August Financial Report presented for approval (Handout)

6.3 Possible action to authorize certified public accountants Aycock & Edgmon to conduct audit of financial statements for fiscal years ending June 30, 2017 and June 30, 2018.

6.4 Possible action to authorize Resolution No. 18-07 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund for the Salt River Ecosystem Restoration Project and conditionally accepting grant if offered.
6.5 Possible action to authorize Resolution No. 18-08 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund to advance planning in the Williams Creek watershed and conditionally accepting grant if offered.

6.6 Personnel
   Background: Set Executive Director Annual Review schedule and content

6.7 Review Board Roster & Reappointment Of Directors
   Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of four current HCRCD Board members will expire on the last day of November of this year. HCRCD is required to notify the Board of Supervisors to any expected vacancy. Those Directors with expiring terms include: Daniel Cohoon, James Renner, and Hugo Klopper. These Directors may request re-appointment to serve another four-year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors.

7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
   7.1 Discussion and possible action regarding of 2018 implementation schedule and landowner approvals.
   7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation phasing.
   7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).
   7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS* - ACTION
   8.1 Review and potential action to approve established of fee-for-service program to provide permit application assistance for resource conservation projects.
   8.2 General programs update.

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, September 13, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:08 am.

2. **Attendance**
   - Directors Present-D. Cohoon, P. Bussman, M. Moore, H. Klopper
   - Directors Excused - G. Markegard, G. Belli, J. Renner
   - HCRCD Staff - J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator, S. Daugherty-Project Coordinator
   - Staff Excused-
   - Guests- Jon Shultz- NRCS District Conservationist, Kate Howard-Pont Blue NRCS, K. Phylis, K. Garrison

3. **Changes or Additions to agenda**
   - Remove Items 5.4 and 5.5, no representatives present.

4. **Public Comment**
   - No Public Comment

5. **Informational Items**
   5.1 No District correspondence for review.
   5.2 Director Moore reported on State Water Board SB88 Water Diversion workshop for self-certification for monitoring of usage and/or storage of more than 10 acre feet per year of surface water on private land.
   5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update on current status of the Farm Bill and agricultural program revisions, local EQIP funding selections, recent North Coast meeting with Regional NRCS Director Jim Spear, and potential employment positions coming available. Kate Howard with Point Blue provided an introduction to the Board and outlined her current role working with the local NRCS office on biological assessments for rangeland, wetlands and other areas within the local watersheds.
   5.4 University of California Cooperative Extension Update- Jeff Stackhouse, UCCE Livestock Advisor unable to attend.
   5.5 USFWS Partners and Coastal Programs Update-Liisa Schmoele, USFW unable to attend.

6. **Board Action Items**
   6.1 Motion by Director Moore to approve the Humboldt County Resource Conservation District Board of Director Meeting minutes of June 14, 2018. Second by Director Klopper. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
   6.2 Motion by Director Klopper to approve the Humboldt County Resource Conservation District Special Meeting minutes of July 3, 2018. Second by Director Moore. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
   6.3 Motion by Moore to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Bussman. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
   6.4 Motion by Bussman to authorize Board Chairman and Executive Director to execute and deliver to US National Bank Association the applicable contracts, addenda, amendments
and/or any other documents required for the purpose of establishing card programs, extending credit and providing services through CAL-Card State of California Visa purchasing card. Second by Director Moore. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None

7. Salt River Ecosystem Restoration Project-Action
   7.1 2018 Implementation schedule, available funding, and landowner approvals-Discussion of 2018 footprint, executed agreements with landowners, sediment reuse on agricultural lands and channel alignment as related to Vroman property line.
   7.2 Resolution 18-06 Award Bid for Salt River Ecosystem Restoration Project-2018 Construction-Board provided a copy of GHD Recommendation to Award and Resolution, discussion and review of Mercer-Fraser Company bid item costs. No bid protests received within protest wind. Resolution 18-06 awards contract to Mercer-Fraser Company on conditions of NRCS issuance of CUA. Motion by Director Moore to approve and adopt Resolution 18-06 to authorize the Board Chairman or his designee to execute contract documents with the apparent lowest responsive, responsible bidder including any subsequent amendments and issue a Notice to Proceed when all contracts and bonding requirements have been satisfied. Second by Director Klopper. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
   7.3 2019 Implementation Planning-Staff and consultants continue to work with landowners and funders on design plans for the remaining Salt River footprint and connection to Williams Creek. Design team reviewing surveys and scheduling to begin for meeting with critical landowners. Watershed Council is assisting with outreach to the Scalvini Trust.
   7.4 Riverside Ranch Monitoring and Management-HCRCD staff continues regular site visits to Riverside Ranch. Monitoring and data collection will continue so it can be analyzed then relate it back to the goals and objectives of the project. USFWS Partners Program awarded a $15,000 grant to assist with monitoring efforts. Watershed Council has meet with Coast Conservancy and County to discuss management of Riverside Ranch and develop a long range plan. Motion by Director Moore to establish a Riverside Ranch Ad Hoc Committee to research and discuss long term management options. Second by Director Bussman. Ayes-Directors Bussman, Cohoon, Moore, Klopper. Noes-None
   7.5 Adaptive Management Program AMP Annual report is being broken into separate HMMP and AMP reports to facilitate permit compliance. When reports complete, RCD anticipates scheduling of a Project Management Team meeting to discuss maintenance recommendations. Staff has been working to determine process to clean SMA following established Operations and Maintenance Plan and MOU with landowner Albin.

8. HCRCD Project Updates and Staff Report- Complete written report provided in Directors Board Packet. Detailed update provided on current White Slough Wetland Enhancement Project construction implementation for 2018 activities as related to sediment transport.

9. Future Agenda Items requested by Directors
10. Next regular monthly meeting scheduled for Thursday, August 9, 2018 8am at the Humboldt Agricultural Center.
11. Business Meeting adjourned by Chairman Cohoon at 9:54am.
AGENDA

Thursday, September 13, 2018
8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS
5.1 District Correspondence (Circulated at meeting)
5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock Advisor

6. BOARD ACTION ITEMS
6.1 Minutes for meeting of August 9, 2018* presented for approval
6.2 September Financial Report presented for approval (Handout)
6.3 Review and potential action to approve concept proposal to California River Parkways Grant Program for development and implementation of public access on Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s Eel River Wildlife Management Area).
6.4 Review and potential action to approve fee-for-service contract negotiations with Wildlands Conservancy for grant management training.
6.5 Review and potential action to approve established of fee-for-service program to provide permit application assistance for resource conservation projects.
6.6 Resolution 18-05: Review and potential action to approve grant application to California Department of Food and Agriculture (CDFA) to provide technical assistance and on-demand application assistance to support CDFA’s 2018 Climate Smart Agriculture incentive programs and conditionally accepting grant if offered.

6.7 Review and potential action to approve Credit Card Policy.*

6.8 Review board roster & possible action regarding reappointment of directors*.

7. **SALT RIVER ECOSYSTEM RESTORATION PROJECT *· ACTION**
   7.1 Discuss progress of and possible action regarding 2018 construction implementation
   7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling
   7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).
   7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. **RCD PROJECT UPDATES and STAFF REPORTS**

9. **FUTURE AGENDA ITEMS**

10. **NEXT REGULAR MEETING:** Thursday, October 11, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. **CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov. Code section 54957(b)(1).)

12. **ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:03 am.

2. **Attendance**
   - Directors Present-D. Cohoon, P. Bussman, G. Markegard, G. Belli, J. Renner
   - Directors Excused - H. Klopper, M. Moore
   - HCRCD Staff - J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator
   - Staff Excused- S. Daugherty-Project Coordinator
   - Guests- Jon Shultz-NRCS District Conservationist, Kate Howard-Point Blue/NRCS, Kristen Kelly-LACO

3. **Changes or Additions to agenda**
   - No Changes

4. **Public Comment**
   - No Public Comment

5. **Informational Items**
   5.1 District correspondence circulated for review. Brief discussion regarding NRCS WRE Planning, Permitting and Implementation funding opportunity partnership with GHD, Inc. and letters of support for coordination all the Eel River for sediment studies.
   5.2 No Director updates.
   5.3 NRCS Update-Jon Shultz, NRCS District Conservationist provided an update soil health sustainability training in Willows attended by NRCS staff and announcement of additional staffing positions coming available. The 2019 Farm Bill is still under review, no additional updates provided.
   5.4 University of California Cooperative Extension Update- Jeff Stackhouse, UCCE Livestock Advisor unable to attend.
   5.5 USFWS Partners and Coastal Programs Update-Liisa Schmoele, USFWS unable to attend.

6. **Board Action Items**
   6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District Board of Director Meeting minutes of July 12, 2018. Second by Director Belli. Ayes-Directors Bussman, Cohoon, Renner. Noes-None
   6.2 Motion by Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Bussman. Ayes-Directors Renner, Cohoon, Belli. Noes-None
   6.3 Motion by Director Markegard to authorize certified public accountants Aycock and Edgmon to conduct audit of financial statements for fiscal years ending June 30, 2017 and June 30, 2018. Second by Director Belli. Ayes-Directors Bussman, Cohoon, Renner. Noes-None
   6.4 Motion by Director Markegard to authorize Resolution No. 18-07 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund for the Salt River Ecosystem Restoration Project and conditionally accepting grant if offered. Second by Director Bussman. Ayes-Directors Belli, Cohoon, Renner. Noes-None
6.5 Motion by Director Markegard to authorize Resolution No. 18-08 endorsing the application to National Fish and Wildlife Foundation National Coastal Resilience Fund to advance planning in the Williams Creek watershed and conditionally accepting grant if offered. Second by Director Bussman. Ayes-Directors Belli, Cohoon, Renner. Noes-None

6.6 Board of Directors to set annual review for Executive Director Demers. Executive Director to work with Director Moore to develop process.

6.7 HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of the three current HCRCD Board members will expire the last day of November 2018. HCRCD is required to notify the Board of Supervisors of any expected vacancy. Director may request re-appointment to serve an additional four year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment. Discussion regarding expiring member terms held. Directors to inform the Board of re-appointment prior to term expiration. Additional discussion to be held at future meeting, as needed.

7. Salt River Ecosystem Restoration Project-Action

7.1 2018 Implementation schedule, available funding, and landowner approvals- Footprint is from current rock grade near Salt River station 238+00 to near Scalvini Swale, with an additive item for continuance to Fulmor Road Bridge (pending results of boundary work for Albin/Vroman section), and includes excavation of backwater alcove, installation of an agricultural bridge, and excavation of 20,000 cubic yards of sediment. Executive Director Demers issued notice of award to Mercer-Fraser Company on July 24th, after RCD received copy of NRCS Compatible Use Authorization for Albin Floodplain Easement. Pre-construction meeting was held the same day with RCD, GHD, and Mercer-Fraser. As of 8am on Aug 9th, RCD has not yet received bonding and insurance information required to execute the contract. Contractually, Mercer-Fraser needed to provide to RCD by Aug 7th. No Schedule has been received from Mercer-Fraser to date. RCD continues to communicate with Mr. Albin and Mr. Daniel DelBiaggio regarding schedule. Board of Directors discussed options as related to the project size and implementation timeframe, as well as impacts of a "no project" both on the ground and fiscally. Directors provided Executive Director direction to next steps to secure necessary documents from Mercer-Fraser to begin implementation, including execution of contract and final notice to proceed deadlines.

7.2 2019 Implementation Planning- The design team has reviewed topographic data and potential Williams Creek alternatives and is ready to discuss 2019 final design with landowners upstream of HY 211. RCD’s continued priority is coordinating a meeting with Mr. Jim Walker. The Watershed Council has offered to assist in reaching out to the Scalvini Trust. RCD is assisting in searching for a facilitator familiar with project permits and requirements to attend meetings with Watershed Council.

7.3 Riverside Ranch Monitoring and Management- Becky Miller, Acting Chief of USFWS Wildlife and Sport Fish Restoration Program and grant manager of grants administered to the Coastal Conservancy for Riverside Ranch acquisition conducted a site visit and evaluated project performance vs grant terms (grant issued to Conservancy to assist with purchase of property). Positive visit overall, but noted public access, ag/wildlife benefits not being realized. A recommendation report will be produced and given to the Conservancy as the grant holder. Start date for USFWS Partners Program grant to be August 15. Total of $15,000 was awarded to assist with monitoring efforts. RCD staff coordinating data collection with USFWS and consultants.
RCD staff identified a funding source (CA River Parkways) that would allow for developing and implementing public access on Riverside Ranch consistent with the Project permits.

7.4 Adaptive Management Program (AMP) annual report still need finalization. When is completed, RCD anticipates calling a meeting of the AMP Project Management Team to discuss 2018 maintenance recommendations, including cleaning of Sediment Management Basin (SMA). CDFW cleared fish from SMA with RCD staff and Francis Creek has been diverted via the diversion channel. The SMA is currently drying out. HSU grad student will be surveying to determine sediment volume in SMA. HCRCD staff also oversaw the Salmonid Sampling Program. Several coho and cutthroat trout were captured in Francis Creek.

8. HCRCD Project Updates and Staff Report-
   8.1 Review fee-for-service program to provide permit application assistance for resource conservation projects. Draft permit application provided to the Board for review and follow-up feedback.
   8.2 General program updates provided in Directors Board Packet.

9. Future Agenda Items requested by Directors
10. Next regular monthly meeting scheduled for Thursday, September 13, 2018 8am at the Humboldt Agricultural Center.
11. Business Meeting adjourned by Chairman Cohoon at 9:45am.
AGENDA

Thursday, October 11, 2018
8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman

2. INTRODUCTIONS

3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))

4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda.
   Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items
   when they are discussed. (Gov. Code 54954.3(a))

5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their
       activities related to the HCRCD such as other meetings attended and other relevant
       announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 University of California Cooperative Extension Report – Jeffery Stackhouse, UCCE Livestock
       Advisor
   5.5 Coastal and Partners Programs Report - Liisa Schmoele, Habitat Restoration Program Manager,
       Arcata Fish and Wildlife Office
   5.6 Wendell Gilgert, Point Blue Conservation Science Rangeland Watershed Initiative’s Program
       Director

6. BOARD ACTION ITEMS
   6.1 Minutes for meeting of September 13, 2018* presented for approval
   6.2 October Financial Report presented for approval (Handout)
   6.3 Review board roster & possible action regarding appointment of directors
   6.4 Action to approve annual 3% increase over Executive Director’s current salary per Employee
       Handbook effective October 1 based on positive annual personnel evaluation
7. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

7.1 Discuss progress of and possible action regarding 2018 construction implementation

7.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling

7.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).

7.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP).

8. RCD PROJECT UPDATES and STAFF REPORTS*

9. FUTURE AGENDA ITEMS

10. NEXT REGULAR MEETING: Thursday, November 8, 2018 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

11. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. **Meeting called to order** by Board Chairman Dan Cohoon at 8:02 am.

2. **Attendance**
   - Directors Present: D. Cohoon, H. Klopper, M. Moore, G. Markegard, G. Belli, J. Renner
   - Directors Excused: P. Bussman
   - HCRCD Staff: J. Demers- Executive Director, C. Ihle-Program Manager, D. Hansen-Project Coordinator, L. Barnwell-Office Manager, F. Tjarnstrom-Project Coordinator, S. Daugherty-Project Coordinator
   - Staff Excused:
   - Guests: Jon Shultz- NRCS District Conservationist, Dustin Wallis- NRCS, Christine-LACO, Jeff Stackhouse- UCCE Livestock Advisor

3. **Changes or Additions to agenda**
   - No Changes

4. **Public Comment**
   - No Public Comment

5. **Informational Items**
   5.1 **District correspondence**-Notice of award press release CDFW $1.1m grant Restoring Ecosystem Function in the Upper Salt River Watershed.
   5.2 No Director updates.
   5.3 **Natural Resource Conservation Service**-Dustin Wallis NRCS Rangeland Management Specialist provide brief introduction and role working for NRCS.
   5.4 **University of California Cooperative Extension**- Jeff Stackhouse, UCCE Livestock Advisor provided update on current projects and studies, including; Oak tree response to removal of firs, water use by firs in Oak Woodlands, prescribed burning of Coyote Brush, Oak regeneration when protected from wildlife and/or cattle, and update on activities of the Humboldt County Prescribed Fire Burn Association.

6. **Board Action Items**
   6.1 Motion by Director Markegard to approve the Humboldt County Resource Conservation District Board of Director Meeting minutes of August 9. Second by Director Belli. Ayes-Directors Klopper, Moore, Cohoon, Renner. Noes-None
   6.2 Motion by Markegard to approve the Humboldt County Resource Conservation District monthly financial statement and authorize payment of expenses as presented in the staff recommendation. Second by Director Moore. Ayes-Directors Renner, Cohoon, Belli, Klopper. Noes-None
   6.3 Motion by Director Moore to approve concept proposal to California River Parkways Grant Program for development and implementation of public access on Riverside Ranch. Second by Director Markegard. Ayes-Directors Klopper, Belli, Cohoon, Renner. Noes-None
   6.4 Discussion regarding HCRCD entering in to a fee-for-service contract with Wildlands Conservancy to provide grant management training. Board of Directors directed staff to move forward with negotiations.
   6.5 Review of Permit Assistance Application as part of fee-for-service program to provide landowners with permit application assistance for resource conservation projects.
Discussion held as to types of projects, availability of staff, and level of technical assistance needed. Board directed staff to move forward.

6.6 Motion by Director Klopper to approve grant application to California Department of Food and Agriculture to provide technical assistance and on-demand application assistance to support CDFA 2018 Climate Smart Agriculture incentive programs and conditionally accept grant if offered. Second by Director Renner. Ayes-Directors Moore, Belli, Cohoon, Markegard. Noes-None.

6.7 Motion by Markegard to approve HCRCD Credit Card Policy. Second by Director Klopper. Ayes-Directors Moore, Belli, Cohoon. Noes-None.

6.8 HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of the four current HCRCD Board members will expire the last day of November 2018. Discussion regarding expiring member terms held. Directors to inform the Board of re-appointment prior to term expiration.

**Director Renner Excused**

7. **Salt River Ecosystem Restoration Project-Action**

7.1 2018 Implementation schedule, available funding, and landowner approvals- Footprint is from current rock grade near Salt River station 238+00 to near Scalvini Swale, and includes excavation of backwater alcove, installation of an agricultural bridge, and excavation of 20,000 cubic yards of sediment. Mercer-Fraser currently on schedule to complete work by October 15th. Main active channel excavation almost complete and log structures to be installed in the up-coming week. Staff continues to work with landowners regarding sediment re-use scheduling. Surveyor Mike O’Hern conducted field visit to start Vroman-Albin property determination field work. Executive Director determined that determination will not be complete in time to construct in 2018, therefore direct GHD to finalize rock grade control near Scalvini swale and will not award additive item.

7.2 2019 Implementation Planning- The design team is ready to discuss 2019 final design with landowners upstream of Hwy 211. RCD Staff continues to attempt to meet with landowners upstream.

7.3 Riverside Ranch Monitoring and Management- RCD staff coordinating data collection with USFWS and consultants to install additional loggers. Coastal Conservancy will submit concept proposal (CA River Parkways) to allow for developing and implementing public access on Riverside Ranch (RR) consistent with the Project permits, and will facilitate conversations with CDFW regarding public access. Active grazing on RR property under CDFW lease agreement with B. Dolcini.

7.4 Adaptive Management Program-Adaptive Management Project Management Team meeting held September 10th to discuss finalized AMP Report for 2017 monitoring of Phase 1, Lower 2A, and Middle 2A and potential maintenance actions this fall. Complete status of maintenance and monitoring needs outlined.

8. **HCRCD Project Updates and Staff Report-**

8.1 General program updates provided, additional details noted in Directors Board Packet.

9. **Future Agenda Items requested by Directors**

10. **Next regular monthly meeting** scheduled for Thursday, October 11, 2018 8am at the Humboldt Agricultural Center.

11. **Closed Session-Public Employee Performance Evaluation**

   Motion by Markegard to give Executive Director positive annual performance evaluation. Second by Director Klopper. Ayes-Directors Moore, Belli, Cohoon. Noes-None.

12. **Regular Session** re-opened at 10:12am

13. **Business Meeting adjourned** by Chairman Cohoon at 10:14am.
SPECIAL MEETING
AGENDA
Monday, October 22, 2018
4:00pm
Agricultural Center – Auditorium
5630 South Broadway - Eureka

Teleconference Number: 707-890-6214 (No PIN required)

1. CALL TO ORDER – Dan Cohoon, Chairman
2. INTRODUCTIONS (roll call)
3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B)
4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. REAPPOINTMENT OF DIRECTORS AND REVIEW OF APPLICATIONS - ACTION
   Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of three current HCRCD Board members will expire on the last day of November of this year. Those Directors with expiring terms include: Daniel Cohoon, James Renner, and Hugo Klopper. Directors Cohoon and Renner have requested reappointment to serve another four-year term. Director Klopper will not be seeking reappointment. HCRCD is required to notify the Board of Supervisors to any expected vacancy. HCRCD has also received an application to serve on the Board of the HCRCD from Sandra Dale.

   HCRCD Board may take action to write to the Humboldt County Board of Supervisors in support of reappointment of Directors Cohoon and Renner and notify the Board of Supervisors of an expected vacancy. The Board may also review Ms. Dale's application and may take action to write to the Humboldt County Board of Supervisors to consider appointment of Ms. Dale to the HCRCD Board of Directors.
6. NEXT REGULAR MEETING: Thursday, November 8, 2018 at 8 a.m.
   Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
7. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 442-6058 x 5. Notification at least 24 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
AGENDA
Thursday, November 8, 2018
8:00 A.M.
Agricultural Center – Auditorium – 5630 South Broadway - Eureka
_Items marked with * are attached to director packets._

To request board packet information, please contact Jill Demers at 707-832-5594

1. **CALL TO ORDER** – Dan Cohoon, Chairman

2. **INTRODUCTIONS**

3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))

4. **PUBLIC COMMENT PERIOD**

   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))

5. **INFORMATIONAL ITEMS**
   
   5.1 District Correspondence (*Circulated at meeting*)
   
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist

6. **BOARD ACTION ITEMS**

   6.1 Minutes for Regular Meeting of October 11, 2018* presented for approval

   6.2 Minutes for Special Meeting of October 22, 2018* presented for approval

   6.3 November Financial Report presented for approval (*Handout*)

7. **BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION – ACTION** (Cohoon)

   7.1 Receive Nominations & Elect Officers to Serve a One-Year Term

   Current Officers (Serving since 2009):
   
   Chairman – Dan Cohoon
   Vice-Chair – Gary Markegard
   Secretary/Treasurer – Mark Moore

   7.2 Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

   Current Standing Committees:
   
   ➢ Executive Committee – Cohoon, Markegard, Moore
Soil Health Committee (formerly Grazing Committee) – Markegard, Klopper, Belli, Bussman, Jeff Stackhouse/UCCE, Jon Shultz/NRCS
Current Chair: Peter Bussman

Dairy Committee – Belli, Renner
Current Chair: Jim Renner

Current Ad Hoc Committees:
➢ Salt River Implementation Committee: Dan Cohoon, Mark Moore, Gary Belli
➢ Riverside Ranch Committee: Peter Bussman, Gary Markegard, Gary Belli

7.3 Policies - Discuss current policies and potential policy updates, identify any new policies as may be needed. Current policies include:

Employee Handbook - Adopted May 9, 2013, Revised Dec 14, 2017
Associate Director Policy – Adopted Feb 9, 2017
Construction Bidding Policy – Adopted Feb 9, 2017, Revised April 12, 2018
Fee for Service – Adopted Dec 8, 2016
Public Records Request Policy – Adopted Dec 8, 2016
Credit Card Policy – Adopted Sept 13, 2018
Reserve Policy – Adopted Feb 9, 2017
Volunteer Policy – Adopted Jan 11, 2018
Procurement of Services Policy – Adopted July 10, 2008

7.4 Review Annual Calendar*

7.5 Ethics and Sexual Harassment Training – establish a time to schedule required ethics and sexual harassment trainings.

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION

8.1 Discuss 2018 project close out
8.2 Discuss 2019 implementation planning and possible action regarding landowner agreements and implementation scheduling
8.3 Discuss monitoring and management of Riverside Ranch (Salt River Unit of the CA Department of Fish and Wildlife’s (CDFW) Eel River Wildlife Management Area).
8.4 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and Salt River Watershed Council activities.

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, December 13, 2018 at 8 a.m.
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6058 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
AGENDA
Thursday, December 13, 2018
8:00 A.M.
Agricultural Center – Auditorium – 5630 South Broadway - Eureka
(Items marked with * are attached to director packets.
To request board packet information, please contact Jill Demers at 707-832-5594)

1. CALL TO ORDER – Dan Cohoon, Chairman
2. INTRODUCTIONS
3. ADDITIONS OR CHANGES TO AGENDA (Gov. Code 54954.2(B))
4. PUBLIC COMMENT PERIOD
   Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. INFORMATIONAL ITEMS
   5.1 District Correspondence (Circulated at meeting)
   5.2 HCRCD Director Updates and Announcements – Directors may provide updates on their activities related to the HCRCD such as other meetings attended and other relevant announcements.
   5.3 NRCS Update – Jon Shultz, NRCS District Conservationist
   5.4 UCCE Update – Jeffery Stackhouse, UCCE Livestock Advisor
6. BOARD ACTION ITEMS
   6.1 Minutes for Regular Meeting of October 11, 2018* presented for approval
   6.2 November Financial Report presented for approval (Handout)
   6.3 Possible action to authorize Resolution No. 18-09 endorsing the application to California Department of Fish and Wildlife 2019 Proposition 1 & Proposition 68 Restoration Grant Opportunities to advance planning in the Williams Creek watershed and conditionally accepting grant if offered.
   6.4 Possible action to authorize Resolution No. 18-10 accepting California Department of Fish and Wildlife Fisheries Restoration Grant Program (FRGP) grant funding offered for project entitled Restoring Fish Passage from Salt River to Williams Creek.
7. BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION (CONT)– ACTION (Cohoon)
7.1 Oath of Office for Reappointed Directors
7.2 Review and Potential Action to Approve Annual Plan*
7.3 Review Current Grant Agreements & Contracts List*
7.4 Committees - Discuss current committees, establish or abolish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees:
- Executive Committee – Cohoon, Markegard, Moore
- Soil Health Committee (formerly Grazing Committee) – Markegard, Klopper, Belli, Bussman, Jeff Stackhouse/UCCE, Jon Shultz/NRCS
  Current Chair: Peter Bussman
- Dairy Committee – Belli, Renner
  Current Chair: Jim Renner

Current Ad Hoc Committees:
- Salt River Implementation Committee: Dan Cohoon, Mark Moore, Gary Belli
- Riverside Ranch Committee: Peter Bussman, Gary Markegard, Gary Belli

8. SALT RIVER ECOSYSTEM RESTORATION PROJECT *- ACTION
8.1 Discuss 2019 implementation planning and possible action implementation scheduling and grant funding
8.2 Discuss Salt River Ecosystem Restoration Project Adaptive Management Plan (AMP) and Salt River Watershed Council activities.

9. RCD PROJECT UPDATES and STAFF REPORTS*

10. FUTURE AGENDA ITEMS

11. NEXT REGULAR MEETING: Thursday, January 10, 2019 at 8 a.m.
    Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit), Eureka, CA

12. ADJOURNMENT

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-442-6858 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.
1. Meeting called to order by Chairman Cohoon at 8:03am
2. Introductions
   2.1 HCRCD Board-Dan Cohoon, Gary Markegard, Pete Bussman, Mark Moore
       HCRCD Staff-Executive Director Jill Demers, Program Manager Curtis Ihle, Watershed
       Coordinator Doreen Hansen, Project Coordinator Frances Tjarnstrom, Project
       Coordinator Summer Daugherty, Office Manager Lauri Barnwell
       Guests-NRCS District Conservationist Jon Shultz, Point Blue/NRCS Kate Howard, Kathy
       Phillis, LACO Kelly Morris and Christine Manhart
3. No additions or changes to the agenda.
4. No public comments received.
5. Informational Items-
   5.1 District correspondence discussed and circulated at meeting for review.
   5.2 Directors reports to be presented under corresponding agenda items.
   5.3 NRCS District Conservationist Jon Shultz provided an update on current EQIP contract
       batching periods and funding programs, including allocation of prior Farm Bill funds.
       Additional discussion held regarding NRCS staff locally and retirement of Area
       Conservationist Jim Spear. Acting ACs will be in place until a permanent replacement is
       found.
6. Board Action Items-
   6.1 Motion by Director Markegard to approve the Regular Monthly Board Meeting Minutes
   6.2 Motion by Director Markgard to approve the Special Board Meeting Minutes of October
   6.3 Motion by Director Moore to accept the HCRCD Monthly Financial Statements as
       presented and approve the staff recommendation as outlined. Second by Director
       Markegard. Ayes-Bussman, Cohoon. Noes-None
7. Board of Directors Annual Organizational Session-
   7.1 Motion by Director Bussman to nominate and elect current officers; Chairman Dan
       Cohoon, Vice-Chair Gary Markegard, Secretary/Treasurer Mark Moore to serve
       additional one year term. Second by Director Markegard. Ayes-Cohoon, Moore. Noes-
       None
   7.2 Discussion of current committees, establish new or abolish any current committees.
       Further discussion to be held at a later Board meeting when additional Directors are in
       attendance.
   7.3 Board of Director reviewed and discussed current District policies. Staff made no
       recommendations for changes. Executive Director will continue to review and provide
       recommendations for changes as necessary.
   7.4 Annual District Calendar provided for review and discussion. Calendar includes items
       such as monthly Board meetings, dues dates of annual reports, staff evaluation dates,
       and other organizations meeting dates.
   7.5 Executive Director to schedule required ethics and sexual harassment training for Board
       members and necessary staff. Tentatively scheduled to be held following a monthly
       Board meeting in February or March. Individual training may be arranged for individual
       members to complete as their schedules allow.
8. Salt River Ecosystem Restoration Project-

8.1 Construction for the 2018 season has been completed. Final clean up and winterization are in process. Staff is working with landowners who received sediment to complete final design documentation. Planning for winter/spring riparian installation is underway. Additional work was completed on Francis Creek for bank repair and cleaning of sediment management area. Approximately 750 cubic yards of sediment was removed from the SMA. 2018 SMA cleaning provided valuable information for planning of future sediment management area maintenance. This information will assist the HCRCD and Watershed Council to develop a streamline process through Adaptive Management Plan.

8.2 Discussion held regarding 2019 Salt River Ecosystem Restoration Project implementation. Final 2019 project designs need to be completed and finalized through working cooperatively with landowners in the outlined channel footprint. Staff and design team continue to work with landowners regarding property boundaries, channel alignment and refinement of design features necessary for a successful project. Deadlines are nearing that will allow for completion of necessary contractor ready design plans, required bidding process, and full construction season. Additional discussion held regarding secured funding available and deadlines associated with those sources, as well as new awards still in the contracting process.

8.3 Monitoring and management of Riverside Ranch is on-going. Surveys and data collection are in process to complete necessary monitoring reports. HCRCD and CDFW met to discuss management concerns of the Riverside Ranch Wildlife Management Area.

8.4 Staff continues to work with the Watershed Council, agencies, and other interested parties to refine the Adaptive Management Plan for the successful maintenance and monitoring of the Salt River Ecosystem Project. AMP meeting tentative scheduled for April.

9. HCRCD provided written report outlining current activities and project updates. Additional information provided by staff regarding upcoming financial system conversion, audit preparation, carbon farm planning agreements, and CIMIS weather monitoring station to be located in Humboldt County.

10. Future agenda items included policy updates as necessary, funding opportunities related to forestry and wildfire protection, California Association of Resource Conservation District presentation on cannabis as related to regional California RCDs, and presentation of completed Humboldt County Soil Survey.

11. Next regular Board Meeting scheduled for December 13, 2018 at 8 a.m.

12. Meeting adjured at 10:17 a.m.