



Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, October 13, 2016

8:00 A.M.

Agricultural Center – Auditorium – 5630 South Broadway - Eureka

(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - NoneOutgoing:
 - None
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
 - 6.1 Reports from Other Meetings Attended by Board Members
 - 6.2 Board Requests for Future Agenda or Information Items
 - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
 - 7.1 Minutes for meeting of September 8, 2016* presented for approval
 - 7.2 September Financial Report presented for approval (Handout)
 - 7.3 Fiscal Year 2016/2017 Budget presented for approval (Handout)
 - 7.4 Resolution 16-08 ratifying landowner agreements pursuant to the Salt River Ecosystem Restoration Project Phase Upper 2A.
 - 7.5 Resolution 16-09 authorizing the negotiation and execution of agreements pursuant to draft 100% design plans and subsequent bid release for the Salt River Ecosystem Restoration Project 2017 construction footprint (Phases Upper 2A and Lower 2B).
8. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*
9. **UCCE Report** – *Jeffery Stackhouse, UCCE Livestock Advisor*
10. **SALT RIVER PROJECT UPDATE*** - *Staff*
11. **DISTRICT STAFF REPORTS and RCD PROJECT UPDATES*** – *Staff*

12. **NEXT REGULAR MEETING: Thursday, November 10, 2016 at 8 a.m.**
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
13. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Humboldt County Resource Conservation District

Board of Director's

September 8, 2016

Monthly Meeting Minutes

1. **Call to Order**-Dan Cohoon, Chairman 8:02 am

2. **Introductions-**

Directors Present: Dan Cohoon, Gary Markegard, Hugo Klopper, Jim Renner, Gary Belli, Pete Bussman

Directors Excused: Mark Moore

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen, Frances Tjarnstrom, Summer Daugherty

Staff Excused:

Guests: Jon Shultz-NRCS District Conservationist, Katie Garrison, Andy Albin

3. **Additions or Changes to Agenda-**

Postponement of Item 7.3-Review of HCRCO 2016/17 FYE Budget until Director Moore Finance Committee representative is present.

4. **Public Comment-**

None Received

5. **District Correspondence-**

Summary provided and all documents circulated at meeting for review by the Directors and others present.

6. **HCRCO Director's Reports, Request, or Announcements-**

No Reports.

7. **Board Action Items-**

7.1 Minutes for meeting of August 11, 2016 presented for approval

Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from August 11, 2016. Second by Director Belli. Ayes-Director Bussman, Cohoon, Klopper, Renner Noes-None.

7.2 August Financial Report presented for approval

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward. Additional discussion held in regards to consultant and contractor contract budget tracking and competitive rates.

Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment

retention, pay contractors/contractor invoices as matching funds are received and to request additional funds from Bertha Russ Lytle funds for operating expenditures pending receipt of additional outstanding contract payments. Second by Director Renner. Ayes-Director Cohoon, Belli, Klopper, Bussman. Noes-None.

7.3 Fiscal Year 2016/2017 Budget-Postponed to future meeting

7.4 Resolution 16-07 endorsing Humboldt County Resource Conservation District's participation in the effort to assess the feasibility of creating a Joint Powers Authority for the Resource Conservation Districts located in the North Coast. HCRCD is participating with 11 other RCDs to explore ways to increase capacity through the Durable Collaboration programs, sponsored by the California Association of Resource Conservation Districts, and the participating RCDs have identified a potential collaborative opportunity for capacity building through a Joint Powers Authority. The Resolution authorizes Directors and Staff to participate in a feasibility assessment to identify potential benefits, cost and possible governing and administrative structures related to developed of a Joint Powers Authority.

Motion by Director Markegard to approve and adopt Resolution 16-07 to authorize staff participation in the effort to assess the feasibility of creating a Joint Powers Authority for Resource Conservation Districts in the North Coast. Second by Director Klopper. Ayes-Director Cohoon, Belli, Bussman, Renner. Noes-None.

8. **NRCS District Conservationist Report-Jon Shultz, District Conservationist-**

Shultz provided the Board an update regarding current program activities on program funding opportunities through NRCS programs such as EQIP and WQI, administrative updated included current trainings and partnership activities, and continued forward progress on an agreement as related to office space in the Humboldt County Agricultural Center Building.

9. **UCCE Report-Jeff Stackhouse, UCCE Livestock Advisor-**

No Report.

10. **Salt River Project Update-**

Update provided by HCRCD Executive Director Demers regarding the postponement of the 2016 implementation of the Salt River Ecosystem Restoration Project. Demers updated Board as to funds currently available, contracts executed, and contracts pending or effected due to the delay in project activities. Additional information was provided regarding HCRCD meetings with Mr. Albin, landowner, and NRCS to discuss the postponement and steps forward to ensure construction activity in 2017. HCRCD staff and Mr. Albin have meet and agreed on documents to be in place by the October 13th HCRCD Board of Directors Meeting. Executive Director Demers provided an update regarding a meeting scheduled with Project regulatory agencies on September 15th. HCRCD and NRCS staff also discussed the status of the NRCS topographic survey to be completed on the Floodplain Easement, and the process of landowner approval to release the data.

The HCRCO and agencies are continuing to work in partnership with landowners and the Salt River Watershed Council to ensure a positive working relationship, transparency and a successful project.

11. District Staff Reports and RCD Project Updates-

Summary of District activities provided in Board packet. Brief update provided on activities by USFW on the White Slough Restoration Project, no updates from CDFW regarding the Wildlife Management Areas. Staff is closing out the North Coast Irrigation and Fertigation Project with local dairy producers. This project included development of an Excel based workbook that provides the user the opportunity to pull together a variety of data related it irrigation and crops. The HCRCO is continuing to work with the County of Humboldt on ground water monitoring.

Open Meeting concluded at 9:15am

12. Closed Session-Public Employee Performance Evaluation

Executive Director Jill Demers received a positive review by the HCRCO Board of Directors and a 3% salary increase as outlined by the HCRCO Personnel Handbook.

13. Next Regular Meeting-October 13, 2016 8 am Humboldt Agricultural Building

14. Adjourned- 10:10 am