

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, November 12, 2015

8:00 A.M.

Scout's Hall – 100 Berding - Ferndale
(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - California Special Districts Association invoice**Outgoing:**
 - Request for Line-of-Credit
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
 - 6.1 Reports From Other Meetings Attended By Board Members
 - 6.2 Board Requests For Future Agenda or Information Items
 - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
 - 7.1 Minutes for meeting of October 8, 2015* presented for approval
 - 7.2 Oct Financial Report presented for approval (Handout)
 - 7.3 Resolution 15-28 authorizing the transfer of final balance and the closure of the Salt River Mitigation Savings fund at Redwood Capital Bank
 - 7.4 Resolution 15-29 authorizing the Executive Director to enter into an agreement with the Bertha Russ Lytel Foundation to establish a line-of-credit
 - 7.5 Resolution 15-30 authorizing staff to submit a proposal to the NCRP and sign contracts as necessary

7.6 Resolution 15-31 authorizing staff to submit proposals to the National Fish and Wildlife Foundation Environmental Solutions for Communities grant program and sign contracts as necessary

8. BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION – ACTION (Cohoon)

• **RECEIVE NOMINATIONS AND ELECT OFFICERS TO SERVE A ONE-YEAR TERM**

Current Officers (Serving since 2009):

Chairman – Dan Cohoon

Vice-Chair – Gary Markegard

Secretary/Treasurer – Mark Moore

- **COMMITTEES** – Discuss current committees, establish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees:

Executive Committee – Cohoon, Markegard, Moore

Grazing Committee – Markegard, Klopper, Belli, Bussman
Jeff Stackhouse/UCCE, Jon Shultz/NRCS
Current Chair: Peter Bussman

Dairy Committee – Belli, Renner
Current Chair: Jim Renner

Current Ad Hoc Committee:

RMC Technical Assistance Advisory Committee Community Advisors:
Leland Mora, Dina Moore, Walt Giacomini, Dean Hunt
Salt River Committee: Dan Cohoon, Mark Moore, Gary Belli

- **PERSONNEL** – Confirm this year’s guidelines for the Board’s performance evaluation of the Executive Director.

• **STRATEGIC PLANNING**

9. NRCS DISTRICT CONSERVATIONIST REPORT - *Jon Shultz, NRCS District Conservationist*

10. UCCE Report – *Jeffery Stackhouse*

11. DISTRICT STAFF REPORTS and RCD PROJECT UPDATES* – *Staff*

12. SALT RIVER RESTORATION PROJECT FIELD TOUR - *Staff-led field tour leaving from Scout’s Hall*

13. NEXT REGULAR MEETING: Thursday, December 10, 2015 at 8 a.m.

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

14. ADJOURNMENT

Humboldt County Resource Conservation District

Board of Directors Meeting

Minutes of October 8, 2015

1. Call to Order-

Dan Cohoon Chairman, 8:02 a.m.

2. Introductions-

Directors Present: Dan Cohoon, Mark Moore, Gary Markegard, Hugo Klopper, Gary Belli, Jim Renner

Directors Excused: Pete Bussman

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen, Summer Daugherty, Frances Tjarnstrom

Staff Excused:

Guests: Jon Shultz-District Conservationist NRCS, Jeff Stackhouse-UCCE Livestock Advisor

Public:

3. Additions or Changes to the Agenda-

Add to item #5- SDRMA ballot correspondence

Add to item #11-Discussion regarding IRWM Proposals under North Coast Partnership, and landowner riparian removal.

4. Public Comment-

No Comments Received

5. District Correspondence-

Summary provided and all documents circulated at meeting for review by the Directors and others present. SDRAM Ballot presented for review, to be added at future meeting as agenda item.

6. HCRCD Director's Reports, Request or Announcements-

No Reports, Requests or Announcements.

7. Board Action Items-

7.1 Discussion and Approval of Board Minutes from September 10, 2015.

Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from September 10, 2015. Second by Director Renner. Ayes-Director Moore, Klopper, Belli. Noes-None.

7.2 Discussion and Approval of September 2015 Financial Report.

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward. Discussion held regarding potential options available to the RCD to

ensure operating cash. Board directed staff to contact funders regarding current delay in payments, obtain information on loans and/or line of credit opportunities through local foundations and banking institutions.

Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention and pay contractors/contractor invoices as matching funds are received. Second by Director Belli. Ayes-Director Renner, Klopper, Moore. Noes-None

8. NRCS Report-Jon Shultz-District Conservationist NRCS

Shultz provided the Board an update on current program activities for the fiscal year close out and potential delays in Federal activities. Discussed new funding agreement between HCRC and NRCS, future program funding opportunities, staff activities and changes, and partnership efforts to aide Lake County fire disaster areas.

9. UCCE Report-Jeff Stackhouse

Stackhouse reported on the Western Extension Leadership Award for Sudden Oak Death studies received by UCCE, current restructuring activities under the new UCCE Vice-President, water quality workshops scheduled to assist dairy producers, and Smartphone Application development presentation provided to beef producers in Denver Co.

10. Salt River Restoration Project Report-

Staff provided an update on current project activities. Construction activities for the 2015 season are complete. Monitoring and surveys are being conducted in accordance with project requirements. Staff and consultants continue work with landowners along the project area to reduce flooding and coordinate with Mercer Fraser Company on the Port Kenyon Bridge replacement project. Preparations for the 2016 constructions season have began through continued design, funding opportunities and working with multiple agencies for the success of the project. Salt River Celebration hosted by the Watershed Council set for October 24 10am-1pm with field tours.

11. District Staff Reports and Other RCD Project Updates-

Summary of District activities provided in Board packet. Staff provided a brief overview on current program activities and technical assistance and outreach provided to landowners. Updated on the status of work underway on the White Slough Wetland Enhancement 2015 construction. Provided additional information on CDFW Wildlife Management Area haying activities and a 319H grant application submitted for the Dairy Program. Items added to agenda including brief discussion on a planning proposal under the North Coast Regional Partnerships grant process and potential opportunity to pair with a NFWF funding opportunity. Discussion held regarding a landowner seeking assistance for notification of a violation for riparian clearing. Board directed staff to provide contact information to the landowner of agencies, and consultants that are able to provide assistance through the permitting process.

12. Strategic Planning

Director Moore continuing to develop 2015 planning session.

13. Next Regular Meeting-

Thursday, November 12, 2015 at 8 a.m.

Scout's Hall 100 Berding, St Ferndale

14. Adjournment-

The Board adjourned at 9:50 a.m.