



Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, November 10, 2016

8:00 A.M.

Agricultural Center – Ag Commissioner’s Conference Room – 5630 South Broadway - Eureka
(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board’s jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - NoneOutgoing:
 - Jonathan Shultz, NRCS: Summary of CNMP status
 - Ninette Lee, State Lands Commission: Request for Permit Extension
6. **HCRCD DIRECTOR’S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
 - 6.1 Reports from Other Meetings Attended by Board Members
 - 6.2 Board Requests for Future Agenda or Information Items
 - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
 - 7.1 Minutes for meeting of October 13, 2016* presented for approval
 - 7.2 October Financial Report presented for approval (Handout)
 - 7.3 Fiscal Year 2016/2017 Budget presented for approval (Handout)
8. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*
9. **UCCE Report** – *Jeffery Stackhouse, UCCE Livestock Advisor*
10. **SALT RIVER PROJECT UPDATE*** - *Staff*
11. **DISTRICT STAFF REPORTS and RCD PROJECT UPDATES*** – *Staff*
12. **BOARD OF DIRECTORS ANNUAL ORGANIZATIONAL SESSION – ACTION** (Cohoon)

• **REVIEW BOARD ROSTER & REAPPOINTMENT OF DIRECTORS ***

Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of four current HCRCD Board members will expire on the last day of November of this year. HCRCD is required to notify the Board of Supervisors to any expected vacancy. Those Directors with expiring terms include: Gary Markegard, Mark Moore, Gary Belli, and Peter Bussman).

These Directors may request re-appointment to serve another four-year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors.

• **REVIEW DEPARTMENT OF CONSERVATION DRAFT RCD GOOD GOVERNANCE STANDARDS***

Background: Existing law establishes Resource Conservation Districts (Districts) as legal subdivisions of the State that maintain their own locally appointed or elected independent boards of directors. State law requires the California Department of Conservation (Department) to assist in the formation, organization, and operation of Districts. The Department proposes an accreditation program to meet RCD Standards. The Department proposes to adopt regulations outlining the voluntary application process for Districts to apply for Tier I Good Governance Accreditation after considering all comments regarding the proposed action. The written comment period closes at 5:00 pm on Monday, November 21, 2016.

In addition, the 2016 - 2017 State Budget provides \$2.5 million to the Department to assist with RCD capacity building efforts. Funding assistance would be used to meet Tier 1 (and Tier 2 and Tier 3) objectives.

• **DETERMINE ANY OTHER POLICIES BOARD WISHES TO DEVELOP**

• **RECEIVE NOMINATIONS AND ELECT OFFICERS TO SERVE A ONE-YEAR TERM**

Current Officers (Serving since 2009):

Chairman – Dan Cohoon

Vice-Chair – Gary Markegard

Secretary/Treasurer – Mark Moore

• **COMMITTEES** – Discuss current committees, establish any new committees as may be needed, appoint committee chairs to serve a one-year term.

Current Standing Committees:

Executive Committee – Cohoon, Markegard, Moore

Grazing Committee – Markegard, Klopper, Belli, Bussman, Jeff Stackhouse/UCCE, Jon Shultz/NRCS

Current Chair: Peter Bussman

Dairy Committee – Belli, Renner

Current Chair: Jim Renner

Current Ad Hoc Committees:

RMC Technical Assistance Advisory Committee Community Advisors: Leland Mora, Dina Moore, Walt Giacomini, Dean Hunt

Salt River Committee: Dan Cohoon, Mark Moore, Gary Belli

• **PERSONNEL** – Establish this year's guidelines for the Board's performance evaluation of the Executive Director.

13. **NEXT REGULAR MEETING: Thursday, December 8, 2016 at 8 a.m.**

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

14. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 5. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Humboldt County Resource Conservation District

Board of Director's

October 13, 2016

Monthly Meeting Minutes

1. **Call to Order**-Dan Cohoon, Chairman 8:05 am

2. **Introductions-**

Directors Present: Dan Cohoon, Gary Markegard, Hugo Klopper, Jim Renner, Gary Belli, Pete Bussman, Mark Moore

Directors Excused:

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen, Summer Daugherty

Staff Excused: Frances Tjarnstrom

Guests: Rex Bohn-District Supervisor, Jon Shultz-NRCS District Conservationist, Katie Garrison, Mark Wheatly

3. **Additions or Changes to Agenda-**

None

4. **Public Comment-**

None Received

5. **District Correspondence-**

None Presented

6. **HCRCD Director's Reports, Request, or Announcements-**

No Reports

7. **Board Action Items-**

7.1 Minutes for meeting of September 8, 2016 presented for approval

Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from September 8, 2016. Second by Director Belli. Ayes-Director Bussman, Cohoon, Klopper, Renner Noes-None.

7.2 Financial Report presented for approval

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward. Additional discussion held in regards to consultant and contractor contract budget tracking and competitive rates.

Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention, pay contractors/contractor invoices as matching funds are received and to

request additional funds from Bertha Russ Lytle funds for operating expenditures pending receipt of additional outstanding contract payments. Second by Director Moore. Ayes-Director Cohoon, Belli, Klopper, Bussman, Renner. Noes-None.

7.3 Fiscal Year 2016/2017 Budget-Draft provided for review, discussion postponed to future meeting.

7.4 Resolution 16-08 ratifying landowner agreements pursuant to the Salt River Ecosystem Restoration Project Upper 2A.

Motion by Director Bussman to approve and adopt Resolution 16-08 to authorize staff to ratify landowner agreements pursuant to the Salt River Ecosystem Restoration Project Upper 2A. Second by Director Markegard. Ayes- Director Cohoon, Belli, Klopper, Moore, Renner. Noes-None.

7.5 Resolution 16-09 authorizing the negotiation and execution of agreements pursuant to draft 100% design plans and subsequent bid release for the Salt River Ecosystem Restoration Project 2017 construction footprint (Phases Upper 2A and Lower 2B.)

Motion by Director Markegard to approve and adopt Resolution 16-08 to authorize staff to negotiation and execution of agreements pursuant to draft 100% design plans and subsequent bid release for the Salt River Ecosystem Restoration Project 2017 construction footprint (Phases Upper 2A and Lower 2B.) Second by Director Moore. Ayes- Director Cohoon, Belli, Klopper, Bussman, Renner. Noes-None.

8. NRCS District Conservationist Report-Jon Shultz, District Conservationist-

Shultz provided the Board an update regarding current activities for contract oversight and field work through NRCS programs such as EQIP and WQI, partnership activities, and continued forward progress on an agreement as related to office space in the Humboldt County Agricultural Center Building.

9. UCCE Report-Jeff Stackhouse, UCCE Livestock Advisor-

Stackhouse provided the Board an update on UCCE administrative staff, prescribed fire projects, and legislative action as related to biomass and co-gen plants.

10. Salt River Project Update-

Update provided by HCRCD Executive Director Demers regarding 2017 implementation activities and design footprint of the Salt River Ecosystem Restoration Project. Demers updated Board as to funds currently available, contracts executed, and contracts pending or effected due to the delay in project activities. Additional information was provided regarding on-going meetings between agency representatives, the HCRCD, consultants and landowner to continue to discuss project design opportunities and constraints as well as plan for the 2017 construction season. The HCRCD and agencies are continuing to work in partnership to ensure a positive working relationship with landowners, ensure transparency and implement a successful project.

Monitoring and survey activities are continuing as part of the Salt River Project permit requirements.

11. District Staff Reports and RCD Project Updates-

Summary of District activities provided in Board packet. Brief update provided on activities completed as part of the North Coast Irrigation and Fertigation Project with local dairy producers and the HCRC's continuing work with the County of Humboldt on ground water monitoring. Staff will be attending the CARCD Conference in November.

12. Next Regular Meeting-November 10, 2016 at 8 am Humboldt Agricultural Building

13. Adjourned- 9:16 am