

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday May 8, 2014

8:00 A.M.

Agriculture Center Auditorium

5630 South Broadway - Eureka

(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

Incoming:

- National Association of Conservation Districts – Request for membership
- County of Humboldt Treasurer – Report on fund balance of \$4.02 and interest accrued of 0.001 for first quarter.
- Department of Conservation – Notice of limited, six-month grant extension to Watershed Coordinator grant. Purpose of extension is to focus on key or priority drought mitigation issues in the watershed. Total grant award to be increased by \$8,992.29.

Outgoing:

- Reminder postcard to dairy producers in Humboldt County to complete spring 2014 groundwater well sampling.
- Wildlife Conservation Board – Letter of Support for grant proposal submitted by Ducks Unlimited to help fund construction of Phase 2 of the Salt River Ecosystem Restoration Project.
- Department of Conservation – Letter to Grant Manager explaining purchase of software that was different than what was listed in the original line item budget.

- California Department of Fish and Wildlife – Letter to Grant Manager requesting a line item adjustment for the Lawrence Creek Sediment Reduction project.
- California Department of Fish and Wildlife – Letter to Grant Manager requesting a no-cost time extension to the Lower Eel Riparian Planting Project due to drought conditions.
- California Department of Fish and Wildlife – Letter to Grant Manager requesting and no-cost time extension to the Lower Eel Sediment Reduction Project due to Contractor's loss of key staff necessary to complete the project.

6. DISCUSSION AND APPROVAL OF BOARD MINUTES FROM April 10, 2014 – ACTION

7. DISCUSSION AND APPROVAL OF GRAZING COMMITTEE MINUTES FROM April 10, 2014 – ACTION

8. HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS

- a) Reports From Other Meetings Attended By Board Members
- b) Board Requests For Future Agenda or Information Items
- c) Other Announcements from Board Members

9. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

- a) Review May Financial Statement
 - 1) Review of checks issued since last Board meeting
 - 2) Current Status of Invoices and Payments Received
 - 3) Discuss and Approve List of Payments – **ACTION**

10. REVIEW OF CURRENT CONTRACT STATUS*

11. OLD BUSINESS – PERSONNEL HANDBOOK UPDATE; COMPENSATION SECTION*

12. NEW BUSINESS – ACTION

a) BOARD MEMBERSHIP

Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of four current HCRCD Board members will expire in November of this year. HCRCD is required to notify the Board of Supervisors 125 days prior to any expected vacancy. Those Directors with expiring terms include: Dan Cohoon, Jim Renner, and Hugo Klopper (serving the remainder of Walt Giacomini's term).

These Directors may request re-appointment to serve another four-year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors.

b) LABOR COMPLIANCE PROGRAM FOR SALT RIVER PROJECT *

- 1) Approve and Adopt Resolution # 14-03 authorizing Executive Director to execute a contract with North Valley Labor Compliance Services to assist with developing and submitting a labor compliance program that will satisfy the requirements of the

California Department of Industrial Relations and provide labor compliance and monitoring services, and with the law firm of Deborah E.G. Wilder for legal services on an as-needed basis as may be required for the effective administration of said labor compliance program.

Background – Funding for Phase 2 of the Salt River Ecosystem Restoration Project includes funds made available under Proposition 84. To comply with grant requirements, HCRCD must develop, submit, and administer a labor compliance program that satisfies the requirements of the California Department of Industrial Relations. North Valley Labor Compliance Services has a good track record providing these services for a number of Special Districts and has indicated their interest in working with HCRCD.

13. SALT RIVER RESTORATION PROJECT * - STAFF

- a) Update from staff on status of project.
- b) Authorize staff to commence the bid process for Lower Phase 2A construction this year -
ACTION

14. DISTRICT STAFF ACTIVITIES REPORTS and OTHER RCD PROJECT UPDATES * – STAFF

15. NEXT REGULAR MEETING: Thursday, June 12, 2014 at 8 a.m.

16. ADJOURNMENT