

Humboldt  
County



RESOURCE  
CONSERVATION DISTRICT

# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday June 14, 2012

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR May 10, 2012 – ACTION \***
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

### Incoming:

- Bob Johnson, CPA – Letter of introduction to Johnson CPA firm and request to be contacted if the District wishes to change auditors.
- Del Norte Resource Conservation District – Agenda for May 16<sup>th</sup> meeting and minutes from April 18, 2012 Meeting.
- California Department of Fish and Game – Letter finalizing and designating the DFG grant manager for the Lawrence Creek Sediment Reduction and Stream Habitat Improvement project.
- California Department of Fish and Game – Letter finalizing and designating the DFG grant manager for the Lower Eel Sediment Reduction Phase II project.
- Mr. Ed Voice and Voice Family – Email correspondence to District Board and staff regarding the May 16, 2012 meeting of the Humboldt LAFCo Commission and request to “...help us keep what flat prime farmland and ag soils we have left zoned ‘AE’ here in Southern Humboldt and else where.”
- Humboldt LAFCo – Memo transmitting the final FY 2012-13 budget.

- California Dairy Quality Assurance Program (CDQAP) – Announcement of workshops June 20 and 21 to assist dairy producers develop plans to comply with new rules for North Coast dairies.
- North Coast Association of Resource Conservation Districts – Agenda for June 7 meeting in Yreka.
- County of Humboldt – Email notifying the District of recommendation for both projects funded through the Proposition 50 Integrated Regional Water Management Plan grant to receive an additional \$125,000 in reallocated funding for implementation.

**Outgoing:**

- Department of Fish and Game – Letter requesting an amendment to grant agreement P0810513, South Fork Elk River Road Decommissioning Project.
- Department of Fish and Game – Letter requesting an amendment to grant agreement P0810308, Freshwater Creek/Cloney Gulch Road Decommissioning Project.
- State Water Resources Control Board – Letter transmitting copy of audited financial statements for Fiscal Year ended June 30, 2011 and confirming the District is not currently subject to Single Audit Act reporting requirements.
- Dairy Advisory Group – Letter announcing meeting June 13 at 1pm to discuss developing a representative surface water sampling program to meet new rules for North Coast dairies.

**7. HCRCD DIRECTOR'S REPORTS OR ANNOUNCEMENTS**

**8. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)**

- a. Review June Financial Statement
  - 1) Review of checks issued since last Board meeting
  - 2) Current Status of Invoices and Payments Received
  - 3) Discuss and Approve List of Payments – **ACTION**

**9. NEW BUSINESS**

a. PERSONNEL – **ACTION**

Approve hire of Summer Daugherty as Temporary/Full Time Project Coordinator. This is a temporary, full-time position funded through contribution agreements between the District and NRCS to accomplish specific types of activities to fulfill the District's obligations outlined in the contribution agreements. The term of the position will depend on the term of the contribution agreements with NRCS, currently ending September 30, 2012.

b. EXTERNAL COMMUNICATIONS – **ACTION**

GHD Inc. (previously Winzler and Kelly) is requesting the District's approval to publish information on their website about the Salt River Ecosystem Restoration Project and the role the company is playing in developing the project.

c. FUNDING – **ACTION**

- 1) Approve Resolution #12-06 authorizing the Executive Director to negotiate and execute Agreement # 11-079 between the District and the State Coastal

Conservancy for the amount of \$1 million for implementation of the Salt River Ecosystem Restoration Project.

- 2) Authorize Executive Director to provide a letter to the County of Humboldt, Natural Resources Division accepting the reallocated funds; detailing how the funds will be used; providing information on current status of environmental documentation and permitting and other pertinent details.

**10. OLD BUSINESS – REVIEW AND DISCUSS 2012-2015 LONG RANGE PLAN - *POTENTIAL ACTION***

*Background:*

*Rae Ann Dubay of NRCS facilitated the Board's Strategic Planning session and incorporated proposed updates and revisions into a draft 2012-2015 Long Range Plan. Changes are reflected on page 2: Vision, pages 3 and 4: Priorities. Rae Ann also provided a matrix of strategies and tasks for the Board to discuss and to assign leads and due dates.*

*The Board may decide to approve and adopt the 2012-2015 Long Range Plan at this meeting.*

**11. DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES \***

**12. NRCS DISTRICT CONSERVATIONIST REPORT – Jon Shultz**

**13. NEXT REGULAR MEETING: Thursday, July12, 2012 at 8 a.m.**

**14. ADJOURNMENT**

(Items marked with \* are attached to director packets).