



# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday July 12, 2012

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka  
(Items marked with \* are attached to director packets).

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR June 14, 2012 – ACTION \***
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

### Incoming:

- County of Humboldt; John Bartholomew, Treasurer – Letter reporting on interest rate and fund balance of \$3.97.
- Humboldt County Farm Bureau – copy of letter sent to Jonathan Shultz, NRCS District Conservationist requesting NRCS not to process a contract for Southern Humboldt Community Park until after the County has acted on the General Plan Amendment Rezone and CUP application.
- Rex Bohn, Supervisor Elect 1<sup>st</sup> District – Copy of electronic communication sent to the Department of Water Resources in support of the Salt River Ecosystem Restoration Project and the pending DWR grant to assist with flood alleviation and agricultural preservation.
- Redwood Capital Bank – Letter and form to Mark Moore, HCRCD Secretary/Treasurer requesting he review and sign an on-line banking agreement to comply with current bank audit requirements (on agenda under New Business).
- County of Humboldt; Planning and Building Department – Notice of Public Hearing on July 17 at 1:30pm to re-classify land within the Branstetter Agricultural Preserve from Agriculture Exclusive to Timberland Production Zone.
- Department of Fish and Game – Letter transmitting amendment for agreement P0810513 South Fork Elk River Road Decommissioning Project.

**Outgoing:**

- Department of Fish and Game – Letter requesting an amendment to grant agreement P1010523 for work to restore estuary habitat as part of the Salt River Ecosystem Restoration Project. The request will extend the term of the agreement to March 31, 2015.
- Riverside Community Services District – Letter asking the Board to consider a request to supply water at Riverside Ranch for construction purposes related to Phase 1 of the Salt River Ecosystem Restoration Project.

7. **PRESENTATION: USDA SOIL SURVEY UPDATE** – Sue Aszman and staff

8. **HCRCD DIRECTOR'S REPORTS OR ANNOUNCEMENTS**

9. **FINANCIAL REVIEW AND REPORT** – L. Barnwell (Handout)

- a. Review July Financial Statement
  - 1) Review of checks issued since last Board meeting
  - 2) Current Status of Invoices and Payments Received
  - 3) Discuss and Approve List of Payments – **ACTION**

10. **NEW BUSINESS**

a. **BOARD MEMBERSHIP – ACTION**

*Background: HCRCD Board members are appointed by the Humboldt County Board of Supervisors to serve a four-year term. The term of four current HCRCD Board members will expire in November of this year. HCRCD is required to notify the Board of Supervisors 125 days prior to any expected vacancy. Those Directors with expiring terms include: Gary Belli, Peter Bussman, Gary Markegard, and Mark Moore.*

These Directors may request re-appointment to serve another four-year term and the HCRCD Board may take action to write a letter to the Humboldt County Board of Supervisors in support of re-appointment of the Directors.

b. **RESOLUTION #12-07 – ACTION**

*Background: HCRCD has an established banking relationship with Redwood Capital Bank and uses the bank's online banking system to pay certain bills and for direct deposit of payroll. This resolution authorizes Mark Moore, Secretary/Treasurer to sign a business online banking agreement between HCRCD and Redwood Capital Bank and appoints the Executive Director as Company Administrator. The agreement and resolution are being requested by Redwood Capital Bank at this time to comply with audit requirements.*

c. **RESOLUTION #12-08 – ACTION**

*Background: HCRCD and Ducks Unlimited have separately secured grants to cover costs associated with planning, design, environmental compliance, permitting, construction management and construction of the Salt River Ecosystem Restoration Project. Staff of HCRCD and DU have developed a Cooperative Agreement to facilitate funding transfers for work completed, information sharing for complying with reporting requirements, and to clarify the roles and responsibilities of HCRCD and DU as they jointly work to accomplish the project. The Board is being asked to approve resolution #12-08 authorizing the Executive Director to sign the Cooperative Agreement on behalf of HCRCD.*

11. **DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES \***
12. **NRCS DISTRICT CONSERVATIONIST REPORT – Jon Shultz**
13. **OLD BUSINESS – REVIEW AND DISCUSS 2012-2015 LONG RANGE PLAN - *POTENTIAL ACTION***

*Background:*

*Rae Ann Dubay of NRCS facilitated the Board's Strategic Planning session and incorporated proposed updates and revisions into a draft 2012-2015 Long Range Plan. Changes are reflected on page 2: Vision, pages 3 and 4: Priorities. Rae Ann also provided a matrix of strategies and tasks for the Board to discuss and to assign leads and due dates.*

*The Board may decide to approve and adopt the 2012-2015 Long Range Plan at this meeting.*

14. **NEXT REGULAR MEETING: Thursday, August 9, 2012 at 8 a.m.**
15. **ADJOURNMENT**