

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday, January 14, 2016

8:00 A.M.

Agricultural Center, Ag Commissioner's Conference Room – 5630 South Broadway - Eureka
(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - Humboldt LAFCo – Call for Nominations for Humboldt LAFCo Independent Special District Member
 - Auditor-Controller, County of Humboldt – letter regarding HCRCD's share of annual LAFCo charge, decreased to \$50.41.
 - Special District Risk Management Authority (SDRMA) – email regarding free "On-Demand" webinars for SDRMA membersOutgoing:
 - none
6. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
 - 6.1 Reports from Other Meetings Attended by Board Members
 - 6.2 Board Requests for Future Agenda or Information Items
 - 6.3 Other Announcements from Board Members
7. **BOARD ACTION ITEMS**
 - 7.1 Minutes for meeting of December 10, 2015* presented for approval
 - 7.2 November Financial Report presented for approval (Handout)
8. **NRCS DISTRICT CONSERVATIONIST REPORT** - *Jon Shultz, NRCS District Conservationist*

9. **UCCE Report** – *Jeffery Stackhouse*
10. **REVIEW ANNUAL CALENDAR*** – *Staff*
11. **SALT RIVER PROJECT UPDATE*** - *Staff*
12. **DISTRICT STAFF REPORTS and RCD PROJECT UPDATES*** – *Staff*
13. **STRATEGIC PLANNING**
14. **NEXT REGULAR MEETING: Thursday, February 11, 2016 at 8 a.m.**
Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA
15. **CLOSED SESSION - PERSONNEL**
16. **ADJOURNMENT**

Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.

Humboldt County Resource Conservation District

Board of Directors Meeting
Minutes of December 10, 2015

1. Call to Order-

Dan Cohoon Chairman, 8:02 a.m.

2. Introductions-

Directors Present: Dan Cohoon, Gary Markegard, Hugo Klopper, Gary Belli, Pete Bussman

Directors Excused: Jim Renner, Mark Moore

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Doreen Hansen

Staff Excused: Summer Daugherty, Frances Tjarnstrom

Guests: Jon Shultz-District Conservationist NRCS, Jeff Stackhouse-UCCE Livestock Advisor

Public: Uri Driscoll

3. Additions or Changes to the Agenda-

None

4. Public Comment-

No Comments Received

5. District Correspondence-

Summary provided and all documents circulated at meeting for review by the Directors and others present.

6. HCRCD Director's Reports, Request or Announcements-

Director Belli provided a brief up-date on current activities as related to the Ocean Ranch Delta Restoration project.

7. Board Action Items-

7.1 Discussion and Approval of Board Minutes from November 12, 2015.

Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from November 12 2015. Second by Director Belli. Ayes-Director Klopperr, Bussman. Noes-None.

7.2 Discussion and Approval of November 2015 Financial Report.

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward.

Motion by Director Markegard to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention, pay contractors/contractor invoices as matching funds are received and to request disbursement from the Lytle Foundation Line of Credit if no additional payments received. Second by Director Bussman. Ayes-Director Belli, Klopper. Noes-None

- 7.3 Resolution #15-32 authorizing staff to submit a proposal to the State Coastal Conservancy and sign contracts as necessary.

Motion by Director Markegard to accept and adopt Resolution 15-32 authorizing staff to submit State Coastal Conservancy Proposition 1 grant funding proposal and sign contracts as necessary. Second by Director Bussman. Ayes-Director Klopper, Belli. Noes-None

8. NRCS Report-Jon Shultz-District Conservationist NRCS

Shultz provided the Board an update on current program activities, future program funding opportunities, and staffing changes. Additional information provide to the Board about the California Special Districts Association Annual Meeting attended by Shultz. Shultz noted that the meeting was well attended by RCDs throughout the State who discussed regional conservation issues as related to day to day operations and emergency needs. Forestry concerns, climate change, carbon sequestration and base funding for RCDs were a few of the discussion topics.

9. UCCE Report-Jeff Stackhouse

Stackhouse updated on the current 4-H Program as related to the demographics of participants, discussion taking place regarding Forestry Biomass concerns and the future of Co-Generation Plants, UCCE staff positions that have been filled and/or modified including a Fire Advisor position to be filled in Spring 2016 at the Eureka UCCE office, and grant applications are underway for various project activities.

10. District Staff Reports and Other RCD Project Updates

Summary of District activities provided in Board packet. Additional discussion held on completion of White Slough Wetland Restoration Project Phase 1 construction, funding proposals submitted and awarded by the HCRCDC, and status of HCRCDC annual audit. Staff provided brief informational update on Eel River Estuary and Centerville Slough Enhancement Project Notice of Preparation meeting held December 9th.

Staff provided an update on current Salt River Ecosystem Restoration Project activities. Construction activities for the 2015 season are complete. Monitoring and surveys are being conducted in accordance with project requirements. Staff and consultants continue work with landowners along the project area. Preparations for the 2016 constructions season are underway with continued design, funding opportunities and working with multiple agencies for the success of the project.

11. Strategic Planning

Board, Staff and NRCS working to contract with a facilitator. Tentatively scheduled for February 2016.

12. Personnel-Executive Director Review Process

Board directed Executive Director to prepare a written response as to fulfillment of specific tasks outlined in the HCRCB Job Description.

13. Next Regular Meeting-

Thursday, January 14, 2016 at 8 a.m.

Agricultural Center, 5630 South Broadway, Eureka, CA

14. Adjournment-

The Board adjourned at 10:07 a.m.