



## HUMBOLDT COUNTY RESOURCE CONSERVATION DISTRICT

Working in Cooperation with USDA Natural Resources Conservation Services

# Board of Directors Meeting

## AGENDA

Thursday February 9, 2012

8:00 A.M.

Agriculture Center · **Ag Commissioners Conference Room** · 5630 South Broadway · Eureka

Please notify Donna Chambers, Executive Director, as soon as possible if you have any questions or need special accommodations (707) 444-9708 extension 117 or by email: [donnahcrccd@yahoo.com](mailto:donnahcrccd@yahoo.com) Items marked with \* are attached to the director packets and can be made available upon request.

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, training and assisting private and public landowners and land users.*

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **DISCUSSION AND APPROVAL OF BOARD MINUTES for January 12, 2012\*– ACTION**
5. **DISCUSSION AND APPROVAL OF GRAZING COMMITTEE MINUTES for January 12, 2012\*– ACTION**
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
Incoming:
  - Winzler and Kelly/GHD – Letter advising that Winzler and Kelly completed its merger with GHD Inc. and that they are now GHD Inc., a California Corporation. Included with the letter was an Assignment, Novation and Consent document to assign the existing Master Services Agreement to GHD.
  - Department of Fish and Game – transmitting the draft permit agreement for the Salt River Ecosystem Restoration Project.
  - Headwaters Fund – Notification of approval of grant in the amount of \$79,000 for the Sustainable Family Dairies project and requesting documentation of matching funds identified in the grant proposal.
  - Del Norte Resource Conservation District – Agenda for January 18<sup>th</sup> meeting and minutes from December 21<sup>st</sup> meeting.

- Department of Conservation – Copy of letter to County of Humboldt regarding cancellation of the Williamson Act contract on the Ambrosini Agricultural Preserve – Riverside Ranch.
- Redwood Community Action Agency / Natural Resources Services Division – Revised agenda for the “Lower Elk River Restoration Summit” on February 8<sup>th</sup> and 9<sup>th</sup> at the Ag Center.
- State of California Department of Industrial Relations – Notice regarding changes to Labor Compliance Programs.
- County of Humboldt Planning Commission – Notice of Public Hearing regarding properties in the Honeydew area and a request for cancellation of Williamson Act contract and re-classification of land to TPZ.

Outgoing:

- To: Melissa Kraemer, California Coastal Commission – Letter transmitting Debris Disposal Plan for Phase 1 of the Salt River Ecosystem Restoration Project.
- To: Humboldt County Board of Supervisors – Letter of support for the county’s proposal to continue to provide space at the Ag Center for USDA programs.
- To: Tony LaBanca, Department of Fish and Game – Letter transmitting signed permit agreement for Salt River Ecosystem Restoration Project.
- To: Dawn Elsbree, Headwaters Fund Coordinator – Letter transmitting documentation of match funds for the Sustainable Family Dairies project

## 7. FINANCIAL REVIEW AND REPORT

- A. Review Financial Statement – Handout
- 1) Review of checks issued since last Board meeting
  - 2) Current Status of Invoices and Payments Received
  - 3) Discuss and Approve List of Payments – **ACTION**

## 8. PUBLIC COMMENT PERIOD

## 9. NEW BUSINESS

- A. Distribute Annual Statement of Economic Interest forms and information to Board
- B. Resolution 12-01- FRGP Mad River Weir Removal Project

**Background:** *The Department of Fish and Game, Fisheries Restoration Grant Program has approved funding in the amount of \$144,550.00 for the Mad River Weir Removal Project (grant agreement #P1110502) as proposed by HCRCD. A resolution accepting the project and authorizing the Executive Director to execute the contract is required as part of the contracting process.*

**Staff Recommendation:** *Approve and Adopt Resolution No. 12-01*

- C. Resolution 12-02 - Lawrence Creek Sediment Reduction and Stream Habitat Improvement Project

**Background:** The Department of Fish and Game, Fisheries Restoration Grant Program has approved funding in the amount of \$243,004.00 for the Lawrence Creek Sediment Reduction and Stream Habitat Improvement Project (grant agreement # P1110519) as proposed by HCRCD. A resolution accepting the project and authorizing the Executive Director to execute the contract is required as part of the contracting process.

**Staff Recommendation:** Approve and Adopt Resolution No. 12-02

D. Resolution 12-03 - Lower Eel Sediment Reduction Phase II

**Background:** The Department of Fish and Game, Fisheries Restoration Grant Program has approved funding in the amount of \$218,501.00 for the Lower Eel Sediment Reduction Phase II (grant agreement # P1110521) as proposed by HCRCD. A resolution accepting the project and authorizing the Executive Director to execute the contract is required as part of the contracting process.

**Staff Recommendation:** Approve and Adopt Resolution No. 12-03

10. **DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES \***
11. **COMMITTEE REPORTS**
12. **NRCS DISTRICT CONSERVATIONIST REPORT - Jon Shultz, Acting District Conservationist**
13. **HCRCD DIRECTOR'S REPORTS OR ANNOUNCEMENTS**
  - a. Reports From Other Meetings Attended By Board Members
  - b. Board Requests For Future Agenda or Information Items
  - c. Other Announcements from Board Members
14. **NEXT REGULAR MEETING - Thursday, March 8, 2012 at 8 a.m.**
15. **ADJOURNMENT**