



Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday December 13, 2012

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka
(Items marked with * are attached to director packets).

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR November 8, 2012 – ACTION ***
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

Incoming:

- Ducks Unlimited - Copy of letter responding to McCullough Construction regarding qualification to bid on Phase 1 of the Salt River Ecosystem Restoration Project.
- Habitat Restoration Sciences (HRS) – Letter advising HCRCD of decision not to bid on Phase 1 Vegetation Removal.
- Eel River Task Force – November Agenda and minutes of October meeting.
- Del Norte Resource Conservation District – Agenda for November 14 meeting and minutes from September 19 meeting.
- Nancy Trujillo Riverside Community Services District – Letter transmitting invoices for water services on Riverside Ranch and requesting easement and right-of-way documents.
- California State Lands Commission – Letter transmitting amendment of Lease PRC 8955.9 for Phase 2 of the Salt River Ecosystem Restoration Project.

Outgoing:

- Department of Fish and Game – Cover letter to final report for the Mill Creek Roads Sediment Reduction Project.
- Figas Construction – Letter informing firm that their bid was accepted for Phase 1 vegetation removal.
- Johns Trucking – Letter informing firm that their proposal for vegetation removal was found to be incomplete and could not be considered.

- Nancy Trujillo Riverside Community Services District – Response advising RCSD that HCRCD is not the owner of Riverside Ranch and directing RCSD to Bob Smith at California Department of Fish and Game.

7. HCRCD DIRECTOR’S REPORTS OR ANNOUNCEMENTS

8. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

a. Review December Financial Statement

- 1) Review of checks issued since last Board meeting
- 2) Current Status of Invoices and Payments Received
- 3) Discuss and Approve List of Payments – **ACTION**

9. REVIEW OF CURRENT CONTRACTS AND SUBCONTRACTS* (Chambers)

10. NEW BUSINESS

- a. Request from private landowner in the Yager Creek watershed to partner with HCRCD to develop and administer a contract with the Department of Fish and Game through its Steelhead Fishing Report and Restoration Card funds - **ACTION**

Background: Landowner proposes to work with HCRCD to develop and administer the CDFG contract and further proposes to work with Pacific Watershed Associates to complete technical design and provide on-site technical oversight. The project will install two large woody structures and several small wood structures in the North Fork of Yager Creek to enhance steelhead habitat. **Landowner is also a Board member of the HCRCD and will therefore recuse himself from this discussion and any vote.**

Staff Recommendation: Authorize Executive Director and staff to work with landowner to develop and execute contract.

- b. Cooperative Agreement for the California Department of Transportation’s (Caltrans) Mad River Bridges Replacement Channel Mitigation in the amount of \$362,006.55 – **ACTION**

Background: HCRCD has partnered with Caltrans, CDFG and NOAA to develop a project and identify funding to remove a failed weir from the Mad River. This agreement with Caltrans will provide the implementation funding for the project. The Board is being asked to take action to authorize the Executive Director, Board President and Board Treasurer to execute the agreement.

Staff Recommendation: Authorize execution of Caltrans Cooperative Agreement # 01-0368 in the amount of \$362,006.55.

- c. Amendment to Grant Agreement 12-004 Salt River Ecosystem Restoration Project: Implementation between HCRCD and the State Coastal Conservancy – **ACTION**

Background: The Board took action in June of this year to enter into a grant agreement with the State Coastal Conservancy in the amount of \$1,000,000. Additional funds are being received by the Conservancy from the U.S. Fish and Wildlife Service’s National Coastal Wetlands Grant that will be amended to this agreement.

Staff Recommendation: Authorize Executive Director to execute amendment when received by HCRCD.

d. Resolution No. 12-09 Close Salt River Watershed Custodial Account - **ACTION**

Background: HCRCD has provided administrative support to the Salt River Watershed Council since its inception in 2008. The Board took action to establish a custodial account for the Council utilizing \$3,000 in private donations received from private landowners along the Salt River. For the past several years as the Council has worked to increase its organizational capacity. The Council took action at its November meeting to open an account at US Bank and has requested HCRCD to close the custodial account held by HCRCD and transfer the current balance of funds to the Council.

Staff Recommendation: Approve and adopt Resolution Number 12-09 authorizing and directing staff to prepare a full and accurate accounting of all activity in the custodial account for the Salt River Watershed Council and authorize the Executive Director to cause the preparation of a cashier's check for the current balance payable to Salt River Watershed Council, thereby closing the account.

e. Resolution No. 12-10 Authorize Executive Director to negotiate and execute Contract # 4600009931 with Department of Water Resources in the amount of \$3,000,000.00 for implementation of Phase 2 of the Salt River Ecosystem Restoration Project.

Background: In February of last year staff, with substantial assistance from the Coastal Conservancy, developed and submitted a grant application to the Department of Water Resources to fund implementation of Phase 2 of the Salt River Ecosystem Restoration Project. The proposal was ranked one of the highest in the state and was subsequently awarded. This resolution affirms the Board's interest in executing the agreement with Department of Water Resources and authorizes the Executive Director to enter into the agreement on behalf of the RCD.

f. Ratify Executive Director's action per Resolution No. 11-13

Background: On October 13, 2011 the Board took action to approve and adopt Resolution Number 11-13. This resolution authorized the Executive Director to Negotiate and Execute a lease with the State Lands Commission for activities under the Salt River Ecosystem Restoration Project. Resolution #11-13 also authorized the Executive Director to execute any subsequent amendment; with those amendments subject to ratification by the Board. On December 5, 2012, the Executive Director traveled to the State Lands Commission hearing in Sacramento and executed an amendment to Lease PRC 8955.9 (W26450) to include locations and activities involved in Phase 2 of the Salt River Restoration Project.

Staff Recommendation: Ratify the action of the Executive Director and approve amendment of State Lands Commission Lease PRC 8955.9 for the Salt River Ecosystem Restoration Project.

11. **NRCS DISTRICT CONSERVATIONIST REPORT – Jon Shultz**

12. **DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES ***

a. Salt River Project Monitoring Requirements – Presentation (Hansen)

b. Salt River Project Contracting, Construction and Funding Discussion – **POTENTIAL ACTION**

13. **NEXT REGULAR MEETING: Thursday, January 10, 2013 at 8 a.m.**

14. **ADJOURNMENT**