

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday April 11, 2013

8:00 A.M.

Agriculture Center Auditorium

5630 South Broadway - Eureka

(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR March 14, 2013 – ACTION ***
5. **PUBLIC COMMENT PERIOD**
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)
Incoming:
 - Humboldt Bay Harbor, Recreation, and Conservation District – Notice of application for maintenance dredging at the Schneider Dock facility and invitation to comment. Comments due by April 12, 2013.
 - Humboldt LAFCO – Memo transmitting proposed LAFCO budget for 2013-14
 - California Coastal Conservancy – Transmitting Executive Summary of five-year strategic plan and new brochure
 - California Department of Water Resources – Notice of Local Assistance Workshop
 - Del Norte Resource Conservation District – Agenda for March 20th meeting and minutes of February meeting.
 - Eel River Forum (name changed from Eel River Task Force) – Notes from March 20 meeting.
 - California Association of Resource Conservation Districts (CARCD) – Transmitting Annual Meeting materials and promotion What Does CARCD do for You?

Outgoing:

- Riverside Community Services District – Request for time on April 10 Agenda to discuss re-locating a portion of RCSD waterline as part of the Salt River Ecosystem Restoration Project and transmitting draft documents for RCSD Board review.
- Letter to residents of Frog Alley (Ambrosini Lane and Rose Avenue in Ferndale) – Transmitting update on activities since the meeting on February 19 to discuss impacts of flooding from Williams Creek.

7. HCRCD DIRECTOR'S REPORTS OR ANNOUNCEMENTS

- a) Reports From Other Meetings Attended By Board Members
- b) Board Requests For Future Agenda or Information Items
- c) Other Announcements from Board

8. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

- a) Review March Financial Statement
 - 1) Review of checks issued since last Board meeting
 - 2) Current Status of Invoices and Payments Received
 - 3) Discuss and Approve List of Payments – **ACTION**

9. NEW BUSINESS

a. AGREEMENTS AND PARTNERSHIPS

- i. Amendment #1 to Cooperative Agreement between HCRCD and Ducks Unlimited
ACTION

Background: HCRCD and Ducks Unlimited executed a Cooperative Agreement to facilitate transfers of funding secured by each party for construction of Phase 1 of the Salt River Ecosystem Restoration Project and to define roles of responsibilities of each of the parties. Amendment #1 adds contract documents from Natural Resources Conservation Service/Wetlands Reserve Program and adds language specifying that Ducks Unlimited will provide funding in the amount of \$1,699,999 from that contract toward the development of the Project. The Amendment also increases the RCD's contribution from SWRCB Grant Agreement No. 07-539-550-2 by \$800,000 to a total of \$1,800,000.

The Cooperative Agreement was approved by the Board through adoption of Resolution #12-08 which requires that the Board approve or ratify any amendments.

Staff Recommendation: Staff Recommends the Board approve this amendment to the Cooperative Agreement with Ducks Unlimited and authorize the Executive Director to execute the amendment on its behalf.

- ii. Resolution #13-06 Learning Site Agreement with Humboldt State University*
ACTION

Background: Staff is working to develop a "citizen-based monitoring program" to assist with required monitoring activities for various aspects of the Salt River Ecosystem Restoration Project. The monitoring program will include partnerships with a variety of agencies, schools and volunteer groups. Doreen has been working closely with professors and staff at Humboldt State University (HSU) to develop a mutually-beneficial program that would involve students and faculty in conducting projects for research and monitoring that would also meet HCRCD's monitoring

requirements. To formalize this relationship, HSU has asked HCRCO to sign Learning Site Agreement #2013-017 that establishes mutual roles, responsibilities, guidelines and liabilities.

Staff Recommendation: Staff recommends the Board take action to adopt and approve Resolution #13-06 ratifying the Executive Director's execution of Learning Site Agreement #2013-017.

iii. Redwood National Park – Information Item *

Background: Staff is being very creative in finding low and no-cost opportunities to partner with entities to monitor water quality and sediment loading in the Lower Eel River delta. As a Special District, HCRCO is eligible to receive transfers of excess equipment and other items from government entities. Recently Summer contacted Redwood National Park and was successful in securing excess monitoring equipment, which was transferred to the RCD at no cost.

10. OLD BUSINESS – INFORMATION / DISCUSSION

- a) SUMMARY OF HCRCO CONTRACTS AND SUB-CONTRACTS*
- b) REVISIONS TO PERSONNEL EMPLOYEE HANDBOOK * **Potential Action**
Sections for review:
Welcome
Policies and Practices: Terms of Employment and Legal Notifications

11. NRCS DISTRICT CONSERVATIONIST REPORT – Jon Shultz

12. DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES *

13. SALT RIVER PROJECT CONTRACTING, CONSTRUCTION AND FUNDING DISCUSSION – POTENTIAL ACTION

Information items:

- a) Ducks Unlimited Construction inspection services
- b) Ducks Unlimited Labor compliance
- c) HCRCO On-call consultants
 - 1) Ornithologist/Biologist
 - 2) Cultural resources
 - 3) Hydrologist
 - 4) Geotechnical

14. NEXT REGULAR MEETING: Thursday, May 9, 2013 at 8 a.m.

15. ADJOURNMENT