



Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday April 12, 2012

8:00 A.M.

Agriculture Center Auditorium - 5630 South Broadway - Eureka

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISCUSSION AND APPROVAL OF BOARD MINUTES FOR March 8, 2012 – ACTION ***
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

Incoming:

- Redwood Community Action Agency - Notes from Lower Elk River Restoration Summit
- Regional Water Board – Solicitation for Supplemental Environmental Projects
- CDQAP – Announcement of two workshops to provide information on new dairy regulations and about available assistance for dairy producers.
- City of Ferndale – Invitation to the Grand Opening Celebration of the new Tertiary Wastewater Treatment Facility on Tuesday, April 17th Ceremony at 12:30.
- County of Humboldt – Report on interest and current balance in County Treasury account.
- Humboldt LAFCO – Notice of proposed 2012-13 budget.
- David Elsebusch – Letter supporting Jeff Pauli as the best candidate for the Special District Member of the Local Agency Formation Commission.

Outgoing:

- Department of Fish and Game –Transmitting final invoice and retention invoice for contract #P0710527 Freshwater Creek Road Decommissioning Project.
- Department of Fish and Game – Requesting modification of contract and budget for contract #P0810308 Freshwater Creek/Cloney Gulch Decommissioning Project.

7. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

a. Review April Financial Statement

- 1) Review of checks issued since last Board meeting
- 2) Current Status of Invoices and Payments Received
- 3) Discuss and Approve List of Payments – **ACTION**

8. NEW BUSINESS – DISCUSSION *

Tom Wehri, President of Board of Directors California Association of Resource Conservation Districts (CARCD) and Jim Spear, NRCS Assistant State Conservationist for Field Operations

Background:

The mission of the CARCD is to enhance Resource Conservation Districts' effectiveness at locally-led land stewardship by offering unified representation and advocacy; by coordinating and supporting district activities; and by providing information, education and training programs.

Tom is attending RCD meetings around the state to obtain input to improve CARCD's services and support for RCDs.

9. NRCS DISTRICT CONSERVATIONIST REPORT –Jon Shultz

10. HCRCD DIRECTOR'S REPORTS OR ANNOUNCEMENTS

11. DISTRICT STAFF ACTIVITIES REPORTS and PROJECT UPDATES *

12. NEXT REGULAR MEETING: Thursday, May 10, 2012 at 8 a.m.

13. ADJOURNMENT

THERE WILL BE A GRAZING COMMITTEE MEETING IMMEDIATELY FOLLOWING THE BOARD MEETING.

(Items marked with * are attached to director packets).

Humboldt County Resource Conservation District

Board of Directors Meeting Minutes
Thursday March 8, 2012

1. Call to Order 8:03 A.M. by Dan Cohoon, Chairman

2. Introductions

Directors Present: Dan Cohoon, Walt Giacomini, Gary Markegard, and Jim Renner
Directors Excused: Peter Bussman, Gary Belli and Mark Moore
Staff Present: Lauri Barnwell, Donna Chambers, Doreen Hansen, Curtis Ihle,
Frances Tjarnstrom
Guests: Jon Shultz -District Conservationist NRCS,
Public: Denver Nelson

3. Additions or changes to Agenda

No

4. Public Comment

None Received

5. Discussion and Approval of Minutes of February 9, 2012 Meeting Minutes

Motion by Director G. Markegard to approve minutes of the February 9, 2012 Board of Directors Meeting, Second by Director J. Renner, Unanimous.

6. Discussion and Approval of Grazing Committee Minutes of February 9, 2012 Meeting Minutes

Motion by Director W. Giacomini to approve minutes of the February 9, 2012 Grazing Committee Meeting, Second by Director G. Markegard, Unanimous.

7. Discussion and Approval of Minutes of February 24, 2012 Special Meeting Minutes

Motion by Director J. Renner to approve minutes of the February 24, 2012 Special Meeting, Second by Director G. Markegard, Unanimous.

Motion by Director J. Renner to add to minutes of the February 24, 2012 Special Meeting, that the RCD needs to continue to move ahead with Salt Project in the 2012 year or the project will lose support of the Ferndale Community, Second by Director W. Giacomini, Unanimous.

8. District Correspondence

Correspondence was circulated and reviewed by Board. Chambers provided a brief overview of correspondence highlights and answered questions.

Additional Correspondence Presented that arrived after agenda prepared-

- Photo Tourism Informational Flyer
- State Water Board Waste Discharge for Dairies Informational Letter
- North Coast Regional Water Quality Control Board Meeting Announcement for Elk River TMDL

9. Financial Review and Report

The Financial Report was distributed and reviewed. The accompanying staff recommendation was reviewed and discussed by the Board.

Motion by Director G. Markegard to approve staff recommendation to pay current operating expenses, continue to manage expenses to reduce costs, and pay consultant/contractor invoices as matching grant funds are received, Second by Director J. Renner, Unanimous.

Discussion was held on status of State Grants, funds availability, and timeliness of payments as well as potential for direct deposit of grant fund payments. An update was provided on the measures being taken to keep RCD staff and operations moving forward, as well as completed projects and received retention amounts. Active Grants were discussed and their role in current operations. Update provided on the Salt River Watershed Council Custodial account and Wildlife Management Areas financial activity.

10. Action Items

- a. Resolution No. 12-04 County of Humboldt Headwaters Fund/Sustainable Family Dairies Planning Project

Background: The Headwaters Fund Board and the County Board of Supervisors have approved the proposal submitted by the HCRCD in the amount of \$79,000. The Board is being asked to adopt the resolution authorizing the Executive Director to execute the agreement.

Motion by Director G. Markegard to accept staff recommendation to approve and adopt Resolution No. 12-04 County of Humboldt Headwaters Fund/Sustainable Family Dairies Planning Project, Second by Director J. Renner, Unanimous.

- b. Resolution 12-05

Background: The Department of Fish and Game, Fisheries Restoration Grant Program is accepting proposals for the 2012-2013 grant cycle. A Provisional Resolution authorizing the Executive Director to submit proposals to the California Department of Fish and Game-2012/2013 Fisheries Restoration Grant Program is required. Any additional action that may come out of the grants and contracting process is subject to review and ratification by the Board.

Motion by Director W. Giacomini to accept staff recommendation to approve and adopt resolution No. 12-05, Second by Director G. Markegard, Unanimous

- c. Letter to Aycock and Edgmon, Certified Public Accountants detailing the Board's confirmation of its understanding of its responsibilities and representations.

Background: The Board of Directors is ultimately responsible for adopting sound accounting policies, maintaining internal controls over financial reporting and preventing and detecting fraud. This letter outlines and confirms the Board's and Executive Director's understanding of these responsibilities and that no information pertinent to the audit has been withheld or misrepresented by the auditor.

Motion by Director G. Markegard to authorize the Executive Director and HCRC Board Chairman to sign letter to Aycock and Edgmon, CPA detailing the Board's confirmation of its understanding of its responsibilities and representations of the Audit, Second by Director J. Renner, Unanimous

11. NRCS District Conservationist Report-Jon Shultz

Shultz provided the Board an update on current and up-coming NRCS programs, contracts in process and accepted, programs funded, and additional funds to be allocated to already funded programs. Information was provided on open Soil Conservationist position and demand of field work on current staff do to the increase in landowner involvement on funding opportunities. Shultz also reported on being contacted by the Lower Elk River Landowner's Association regarding their interest in working with NRCS to conduct a watershed-wide conservation planning and assessment process. NRCS is currently in an information-gathering mode on this effort.

12. HCRC Director's Reports or Announcements

Director Markegard reported that the RC and D Council scheduled to meet in late March.

13. District Staff Activities Reports and Project Updates

Written Report Provided to Board

- A. Dairy Program- Tjarnstrom discussed her activities related to Nutrient Management Planning, NRCS Conservation Planner Status, Dairy Water Board Permit updates and producer workshops, and developing funding proposals.
- B. Salt River Restoration Project- Chambers, Ihle and Hansen provided a brief overview of the status of the project. Almost all permits have been issued, design team continues to work with agencies and landowners, Staff continue to work with Salt River Watershed Council and to coordinate volunteers and community involvement, data gathering, monitoring and agency coordination continues, continue to negotiate the last few Landowner Agreements needed.
- C. Upslope Restoration Projects- Status provided on upslope landowner cooperative projects for habitat restoration, road decommission and monitoring.
- D. Grazing Program-Regular email updates provided to Grazing Committee and Staff regarding Wildlife Management Areas. Grazing Workshop scheduled for March 20th 9am to 4pm.
- E. HCRC Board of Directors Strategic Planning Meeting scheduled for March 29th, 2012 8am to 4pm.

14. Committee Reports

No Reports provided

15. Next Regular Meeting was set for Thursday April 12, 2012 at 8 a.m.

16. Adjournment

The meeting was adjourned at 9:47 a.m.

Humboldt County Resource Conservation District

North Coast Wildlife Management Areas Grazing Committee Meeting

April 12, 2012

Directly following Board meeting – anticipated time 9:30 A.M.

Agricultural Center Auditorium
5630 South Broadway, Eureka

AGENDA

1. Call to Order: Peter Bussman, Chairman
2. Review Grazing for Wildlife Workshop Outcomes
3. Review Current Grazing Lease Payment Form and Recommend Changes
4. Identify future topics for Grazing Committee
5. Adjourn