

Humboldt
County



RESOURCE
CONSERVATION DISTRICT

Board of Directors Meeting

The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.

AGENDA

Thursday April 10, 2014

8:00 A.M.

Agriculture Center Auditorium

5630 South Broadway - Eureka

(Items marked with * are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA**
4. **PUBLIC COMMENT PERIOD**
5. **DISTRICT CORRESPONDENCE** (Circulated at meeting)

Incoming:

- Water Bond Coalition – Informational letter outlining support for SB 848 a water bond proposal sponsored by Senator Lois Wolk. The Water Bond Coalition is an affiliation of more than 40 counties, cities, special districts and nonprofit organizations from northern and coastal California communities.
- Special District Risk Management Agency (SDRMA) – letters transmitting distribution of longevity credits in the amount of \$63 for the RCD's Property Liability insurance and \$21 for Worker's Compensation. These amounts will be credited against renewal payments due for 2014-2015.
- California Department of Fish and Wildlife – Notification that proposal submitted for the North Fork Yager In-Stream Steelhead Habitat Restoration Project was not selected for funding.
- Del Norte RCD – February and March Agendas and February minutes.
- California State Lands Commission – Notice of Addition of Documents and Information to Rulemaking File, including Economic Impact Assessment and Supplement to Initial Statement of Reasons. Documents added in support of proposal to amend section of the

California Code of Regulations regarding leases, permits and rentals of the Commission's current leasing regulations.

- Special District Leadership Foundation – Notice of scholarships to cover registration fees (but not travel, lodging or meals) for Special District Managers to attend General Management Leadership Summit in Squaw Valley.
- California Special Districts Association (CSDA) - Notice of Special Districts Legislative Days May 20-21 in Sacramento.
- LAFCO – Notification of public hearing for proposed LAFCO budget for FY 2014-2015 and request for comments by May 2, 2014.
- Notice and materials for upcoming North Coast CARCD Meeting to be held in Weaverville on Friday, May 9th 2014 with additional activities available on Thursday May, 8th.

Outgoing:

- Notice to dairy producers in Humboldt & Del Norte Counties announcing a Spring Dairy Seminar on March 31, 2014. Purpose of seminar to provide updates and information on new Farm Bill, FSA assistance programs and Regional Water Board dairy permit program. Hosted by UCCE, Western United Dairywomen, NRCS, FSA and HCRCD.
- Letter and Flyer targeted to landowners with *Spartina densiflora* on their lands as part of an collaborative outreach effort to control and eradicate this invasive non-native plant from local wetlands.

6. DISCUSSION AND APPROVAL OF BOARD MINUTES FROM February 13, 2014 – ACTION *

7. HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS

- a) Reports From Other Meetings Attended By Board Members
- b) Board Requests For Future Agenda or Information Items
- c) Other Announcements from Board Members

8. FINANCIAL REVIEW AND REPORT – L. Barnwell (Handout)

- a) Review March activity and April Financial Statement
 - 1) Review of checks issued since last Board meeting
 - 2) Current Status of Invoices and Payments Received
 - 3) Discuss and Approve List of Payments – **ACTION**

9. DISCUSSION AND APPROVAL OF GRAZING COMMITTEE MINUTES FROM

- a) **February 13, 2014 – ACTION***
- b) **April 2, 2014 – ACTION ***

10. NEW BUSINESS – ACTION

- a) Approve and Adopt Resolution #14-02

Consider approving and adopting Resolution # 14-02 to amend Resolution #13-01 to allow existing savings account #2200005136 established at Redwood Capital Bank to hold retention funds payable to contractors upon completion of project tasks and/or approval of final report.

Background - Currently HCRCD has several CDFW-funded grants that do not withhold retention for project completion. HCRCD holds retention until completion of the project, payable to the contractor upon CDFW acceptance of the project and approval of the final report. These funds are currently held in the general account. Staff recommends depositing the funds that are earmarked for retention payable on various contracts to the savings account, thereby segregating the retention payable funds from the general fund.

b) Salt River Project – Discussion and Potential Action*

Consider amending existing task order agreement with GHD, Inc. for professional services to include assisting HCRCD staff oversee and manage Salt River Project bidding, contracting and implementation for 2014.

Background – HCRCD has a policy for the procurement of services, adopted by the Board in July of 2008. The policy allows HCRCD to secure the services of professionals to assist with HCRCD projects and programs. The policy further allows HCRCD to negotiate for short term or specific needs directly with qualified professionals who have notified HCRCD of their interest, availability and qualifications or who are asked by HCRCD to submit such information. Staff have been negotiating for professional services for bidding, contracting and implementation on 2014 Salt River Project implementation with Ducks Unlimited for the past several months. During this time, GHD, Inc. has notified HCRCD of their interest, availability and qualifications to provide assistance, should Ducks Unlimited not be available to provide assistance to HCRCD this year. HCRCD has recently been notified by Ducks Unlimited that they are unable to assist fully this year. GHD, Inc. has been asked to develop and submit a scope and budget for a task order amendment for the Board's consideration and potential approval.

11. SALT RIVER UPDATE *– STAFF

12. NRCS REPORT - Jim Spear, NRCS Assistant State Conservationist and Jon Shultz, NRCS District Conservationist

13. DISTRICT STAFF ACTIVITIES REPORTS and OTHER RCD PROJECT UPDATES *– STAFF

14. NEXT REGULAR MEETING: Thursday, May 8, 2014 at 8 a.m.

15. ADJOURNMENT

GRAZING COMMITTEE MEETING WILL BE HELD IMMEDIATELY FOLLOWING BOARD MEETING