



# Board of Directors Meeting

*The Mission of the Humboldt County Resource Conservation District is to enhance and improve the sustainability of natural resources by educating, providing training, and assisting private and public landowners and land users.*

## AGENDA

Thursday, April 14, 2016

8:00 A.M.

Agricultural Center – 5630 South Broadway - Eureka

(Items marked with \* are attached to director packets)

1. **CALL TO ORDER** – Dan Cohoon, Chairman
2. **INTRODUCTIONS**
3. **ADDITIONS OR CHANGES TO AGENDA** (Gov. Code 54954.2(B))
4. **PUBLIC COMMENT PERIOD**  
Any person may address the Board regarding any matter within the Board's jurisdiction that is not on the agenda. Speakers are asked to limit comments to three minutes. Members of the public may also comment on agenda items when they are discussed. (Gov. Code 54954.3(a))
5. **WILLIAMS CREEK** - Affected Landowners & Staff Update
6. **DISTRICT CORRESPONDENCE** (Circulated at meeting)  
**Incoming:**
  - USDA Six Rivers National Forest: public meetings regarding Dobbyn Creek Sudden Oak Death Project
  - LAFCo: Proposed LAFCo Budget for FY16/17
  - J. Bruce Rupp, Humboldt Bay Municipal Water District Director: Request for support on LAFCo Ballet
  - SDRMA: Bylaw revisions for member review
  - SDRMA: Requirement to post California's Pregnancy Disability Leave Notice
  - Debra D. Lake, retired Postmaster: Request for support on LAFCo Ballet
  - Nilsen Feed & Grain: Notification of approved customer account**Outgoing:**
  - Building Your Bottom Line Soil Health Workshop May 12<sup>th</sup>
  - Information regarding CDFW Request for Proposals for Humboldt County Wildlife Management Areas
7. **HCRCD DIRECTOR'S REPORTS, REQUESTS, OR ANNOUNCEMENTS**
  - 6.1 Reports from Other Meetings Attended by Board Members
  - 6.2 Board Requests for Future Agenda or Information Items
  - 6.3 Other Announcements from Board Members
8. **BOARD ACTION ITEMS**
  - 7.1 Minutes for meeting of March 10, 2016\* presented for approval

- 7.2 Long-Range Plan presented for approval\*
- 7.3 Annual Plan presented for approval\*
- 7.4 LAFCo Ballet
- 7.5 Resolution 16-02 Authorizing staff to submit proposal to State Coastal Conservancy's Proposition 1 Solicitation
- 7.6 March Financial Report presented for approval (Handout)

**9. NEW BUSINESS**

- 8.1 Conflict of Interest Code\*
- 8.2 Distribute Conflict of Interest Form 700
- 8.3 Staffing needs

**10. NRCS DISTRICT CONSERVATIONIST REPORT - Jon Shultz, NRCS District Conservationist**

**11. UCCE Report – Jeffery Stackhouse, UCCE Livestock Advisor**

**12. SALT RIVER PROJECT UPDATE\* - Staff**

**13. DISTRICT STAFF REPORTS and RCD PROJECT UPDATES\* – Staff**

**14. NEXT REGULAR MEETING: Thursday, May 12, 2016 at 8 a.m.**

Meeting location: Agriculture Center Auditorium, 5630 South Broadway (Humboldt Hill exit) Eureka, CA

**15. ADJOURNMENT**

*Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at 707-444-9708 x 115. Notification at least 48 hours prior to meeting time will assist staff in assuring that reasonable accommodations can be made to provide accessibility at the meeting.*

# Humboldt County Resource Conservation District

Board of Directors Meeting

Minutes of March 10, 2016

## 1. Call to Order-

Dan Cohoon Chairman, 8:02 a.m.

## 2. Introductions-

Directors Present: Dan Cohoon, Mark Moore, Gary Markegard, Gary Belli, Pete Bussman

Directors Excused: Jim Renner, Hugo Klopper

Staff Present: Jill Demers, Curtis Ihle, Lauri Barnwell, Frances Tjarnstrom, Summer Daugherty, Doreen Hansen

Staff Excused:

Guests: Rex Bohn-Humboldt County District Supervisor, Jon Shultz-NRCS District Conservationist, Jeremy Sevelah-GHD, Charles Bartalotta-CDFW, Evan Engber-Bio Engineering Associates, Dennis Halligan-Stillwater Science, Philip Bvehler-Bio Engineering Associates, Denver Nelson, Andy Albin

## 3. Additions or Changes to the Agenda-

Additional correspondence received for review-add to Item #6.

## 4. Public Comment-

No.

## 5. Presentation-Evan Engber of BioEngineering Associates-Miranda Family Dairy Bank Erosion

Presentation provided on erosion concerns along the south side of the Eel River stream bank, east of the Fernbridge South approach. Discussion was held regarding historical direction of the channel, current impacts of the flow on the stream bank as it is eroding away pasture land and creating potential concern for the Fernbridge approach. A PowerPoint presentation was provided showcasing treatment methods used by BioEngineering Associates in other stream bank stabilization projects. BioEngineering Associates was seeking support from the Board of Directors as they pursue funding opportunities. The Board requested additional information be provide to Staff regarding the process as it becomes available; Board will consider individual action items via resolution related to the grant application process.

## 6. District Correspondence-

Summary provided and all documents circulated at meeting for review by the Directors and others present. Additional items received-

Incoming- SRF - Salmonid Restoration Conference April 6 – 9 at River Lodge  
SDRMA – No increase on Property/Liability Program Package for 2016-17  
SDRMA – No increase on Workers’ Compensation Program for 2016-17  
CSDA – CSDA Board of Directors Call for Nominations  
SDRMA – Property/Liability Longevity Distribution  
CSDA – Investment Options for Special Districts  
Annual NCAQMD Burn Report  
GHD, Inc. Notice of Completion 2015 Salt River Middle 2A Construction

Humboldt County RCD Board Of Directors  
Meeting Minutes March 2016

Outgoing- LAFCo Ballot  
Salt River Watershed Council – Letter in support of 2016 Salt River project  
NRCS - HCRCD Response to NRCS February 4, 2016 Memo Regarding Salt River  
Ecosystem Restoration Project Proposed Sediment Management Area  
on the NRCS Vevoda/Albin Floodplain Easement  
Memo from District Staff to Senator McGuire regarding Wildlife Management  
Areas  
Completed Annual NCAQMD Burn Report

**7. HCRCD Director's Reports, Request or Announcements-**

Director Markegard noted upcoming RC and D meeting on April 6th  
Director Bussman informed Board on personal meeting with USFWS and NOAA agency  
representatives regarding Frances Creek for further understanding of creek function.

**8. Board Action Items-**

8.1 Discussion and Approval of Board Minutes from February 11, 2016.

*Motion by Director Markegard to approve Humboldt County Resource Conservation District Board Minutes as presented from February 11, 2016. Second by Director Bussman. Ayes-Director Belli, Moore. Noes-None.*

8.2 Discussion and Approval of February 2016 Financial Report.

Staff provided an update on status of all grants, funds availability, and potential funding. Discussion held on status of payments received and those in process from the funding agencies. Open grants were discussed and their role in current operations. An update was provided on current cash flow constraints and the measures being taken to keep the RCD staff and operations moving forward.

*Motion by Director Moore to approve Humboldt County Resource Conservation District staff recommendation to pay operating expenses as presented, continue to manage expenditures to reduce costs, retain contractor/consultant project payment retention, pay contractors/contractor invoices as matching funds are received and to hold Bertha Russ Lytle funds in reserve pending receipt of additional outstanding contract payments. Second by Director Markegard. Ayes-Director Belli, Bussman. Noes-None.*

8.3 Resolution 16-02 authorizing staff to submit a proposal to the California Department of Fish and Wildlife Fisheries Restoration Grant Program and sign contracts as necessary.

*Director Moore Excused*

*Motion by Director Markgard to accept and adopt Resolution 16-02 authorizing staff to submit a proposal to the California Department of Fish and Wildlife Fisheries Restoration Grant Program and sign contracts as necessary. Second by Director Bussman. Ayes-Director Belli. Noes-None*

**9. NRCS Report-Jon Shultz-District Conservationist NRCS**

Humboldt County RCD Board Of Directors  
Meeting Minutes March 2016

Shultz provided the Board an update regarding current program activities, program funding opportunities through NRCS programs such as EQIP and WRE, cooperative agreements between RCD and NRCS, upcoming Dairy Technical team start up meeting and an administrative update as related to staff.

**10. UCCE Report-Jeff Stackhouse**

No Report

**11. Salt River Project Update**

Discussion held regarding 2016 Salt River project implementation schedule. Concern expressed over ability for the Project's Sediment Management Area to meet engineering requirements requested by NRCS on their floodplain easement. The HCRCD, NRCS, landowners and supporting agencies are working together to resolve current issues. A facilitated meeting of HCRCD, NRCS (easement holder), landowner, and Salt River Watershed Council to be held ASAP.

Monitoring and surveys continue to be completed in accordance with project requirements. Staff and consultants continue work with landowners along the project area. Staff updated on secured funding and up-coming funding opportunities for Salt River activities.

**12. District Staff Reports and Other RCD Project Updates**

Summary of District activities provided in Board packet. Draft HCRCD Long Range Plan provided to Board Directors to take for review. Discussion to be held at future meeting.

**13. Next Regular Meeting**

Thursday, April 14, 2016 at 8 a.m.

Agricultural Center, 5630 South Broadway, Eureka, CA

**14. Adjournment**

The Board adjourned at 10:37 a.m.